



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH®**

**Summary Report: Galveston Bay Estuary Program
Supports the 2014 River, Lakes, Bays 'N
Bayous Trash Bash®**

Questions about this report should be directed to:

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2014 River, Lakes, Bays 'N Bayous Trash Bash®

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2014 River, Lakes, Bays 'N Bayous Trash Bash®

Introduction

The annual ***River, Lakes, Bays N' Bayous Trash Bash®*** is a volunteer-based waterway cleanup event that is held at multiple locations across the Houston-Galveston area since 1994. The mission of the *Trash Bash®* is to “promote environmental stewardship of our watershed through public outreach while utilizing hands-on educational tools and by developing partnerships between environmental, governmental, and private organizations”.

Since 1994, more than 93,500 volunteers have collected more than 12 tons of trash and more than 9,100 tires at *Trash Bash®* sites. As of the 2014 event, the volunteers have collectively cleaned over 956 miles of shoreline. The event started with only 10 sites and has grown to 16 cleanup locations.

This project supports many of the goals of the Galveston Bay Estuary Plan:

- PPE-1: Establish citizen involvement as an integral part of GBEP
- PPE-3: Develop and implement a long-range adult education and outreach program
- PPE-5: Continue to develop effective volunteer opportunities from citizens
- SD-5: Improve trash management near the shoreline

Trash Bash® will also implement PPE priority goals contained in the Charting the Course to 2015: *Galveston Bay Strategic Action Plan (SAP)*.

Specific goals include:

- Public Stewardship Goal 1, Objective B: Develop and promote programs and events to encourage all cultural components of the community to participate in Bay stewardship activities.
- Public Awareness Goal 2, Objective B: Develop and promote initiatives, programs, and events that reach all cultural components of the community and specific target audiences.



2014 River, Lakes, Bays 'N Bayous Trash Bash®

Methodology

Trash Bash® is organized by the Houston-Galveston Area Council (H-GAC) Regional Coordinator, Co-Coordinator, several other staff (as needed), and a volunteer-based Steering Committee. The Steering Committee is comprised of site coordinators and other interested individuals. This team meets once a month, beginning in the fall and increases to bi-monthly approximately two months before the day of the event. The attached sample agendas and meeting minutes illustrate the miscellaneous topics discussed at the planning meetings.

H-GAC staff has developed a web-based planning page that is used by site coordinators to help plan for the needs of their individual sites and effectively communicate that information to the regional coordinator. The Trash Bash® event website is maintained and updated by H-GAC.

The attached timeline for site coordinators and regional coordinators (attachment L) are also available on the planning page to help make sure that important milestones are met and the important elements that need to be completed get done in a timely manner.

Various communication techniques are used to promote the Trash Bash® event. Before the event, we print "Save-the-Date" postcards and distribute them to approximately 26,000 interested individuals who have signed up for event notification. We also send an e-newsletter to the 553 contacts, and are continually adding additional interested individual's email addresses in effort to decrease the amount of paper mail-outs. Posters, that include event information, are also printed and distributed to site coordinators and volunteers a few weeks prior to the event for display.

The Trash Bash® organization provides trash bags, gloves, garbage pickers, safety equipment, lunch, and a commemorative t-shirt for all volunteers. Trash Bash® also provides port-o-lets, hand-washing stations, tents, signage, solid waste disposal, tire recycling, and environmental education displays/resources to all of the sites.

Once the event concludes, the Trash Bash Coordinators collect individual site reports, an event survey, compile the numbers, and updates cumulative results document. An appreciation luncheon is also organized for the site coordinator and sponsors.



2014 River, Lakes, Bays 'N Bayous Trash Bash®

Trash Bash Coordinator tasks include:

- ✓ Making sure the hotline and website are updated
- ✓ Checking hotline and email
- ✓ Returning calls and emails
- ✓ Facilitates monthly meetings
- ✓ Coordinating monthly planning meetings, including agenda and meeting notes
- ✓ Writing and sending out sponsor letters
- ✓ Communicating and coordinating with all vendors, site coordinators, and sponsors
- ✓ Acquiring quotes and ordering supplies
- ✓ Coordinating park and sound permits
- ✓ Ensuring event has event and transportation insurance
- ✓ Compiling and distributing supply allocation lists
- ✓ Following up with coordinators to ensure correct number of supplies
- ✓ Updating postcard and email mailing lists
- ✓ Sending out email updates to volunteers via Constant Contact list
- ✓ Updating sponsor lists and tracking contributions
- ✓ Compiling event results
- ✓ Performing storage unit inventory

Funding Overview

Trash Bash® is managed by the Texas Conservation Fund, a 501(c)(3) organization, with additional guidance and leadership from its 37-person Coordination Committee and H-GAC. The event is funded through a variety of sources, including:

- TCEQ's Supplemental Environmental Project (SEP) funds
- TCEQ's 319 Grant program
- Private and Corporate Sponsorship
- Additional funding through GBEP

Sponsors (including GBEP) once again generously supported this year's Trash Bash® with both cash and in-kind donations. In-kind services were provided for newspaper advertisement, waste containers and disposal; water for volunteers, hand-washing stations, and port-o-lets. Cash donations funded printing costs, a portion of the solid-waste disposal costs, and lunch for volunteers, commemorative t-shirt, and the Assistant Coordinator position. Additionally, Trash Bash® provides buses to some sites in order for volunteers to be transported to satellite/remote cleanup locations.



2014 River, Lakes, Bays 'N Bayous Trash Bash®

GBEP Contract

For its contract with the GBEP, H-GAC staff was tasked with securing mini-buses and vehicles to take volunteers to and from participating 2014 Trash Bash® sites and satellite sites.

H-GAC staff contacted First Priority Transportation, Inc. DBA Merlo's Limousines and Charters, a vendor used for this purpose in previous years, to obtain price quotes for the 21 individual mini-buses and vehicles required. A full overview of the manifest summary can be found in the supporting documentation for Attachment N: Transportation Invoice.

The sites requiring individual mini-buses and vehicles from Merlo's include:

- Buffalo Bayou (North Drennan Street)
- Buffalo Bayou Upper (Terry Hershey Park)
- Cypress Creek (Collins Parks)
- Galveston Bay (Virginia Point Preserve)
- Lake Houston (Lake Houston Marina)
- Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)

Once a price was agreed upon, H-GAC staff submitted the appropriate information to the Gulf Coast Waste Disposal Authority (GCA), an entity that actively supports and provides management to the Texas Conservation Fund, for contracting and insurance purposes.

All Trash Bash® participants were required to execute a Registration Form / Waiver prior to participating in any event activities, including riding in the mini-buses and vehicles. Additionally, all participants under 18-years of age were required to provide a Registration Form / Waiver signed by a parent or guardian. Site Coordinators, and their staff, were made aware of the Registration Form / Waiver requirement and enforced its execution across the board.

No accidents or claims of injury were reported during the 2014 event or during transit on the mini-buses and vehicles obtained through Merlo's.

Funds from the GCA Supplemental Environmental Project (SEP) account were used to pay the Merlo invoice in its entirety – \$8,190.00 – to ensure prompt payment to the vendor.



2014 River, Lakes, Bays 'N Bayous Trash Bash®

The GCA SEP invoiced H-GAC for reimbursement for \$5,000 in transportation costs, in keeping with this contract. The invoice can be viewed in its entirety at Attachment N: Transportation Invoice.

Results

For the 2014 ***Rivers, Lakes, Bays N' Bayous Trash Bash®*** event, there were 16 cleanup sites. No additional sites were added.

A total of 4,622 individuals volunteered for this year's event, of which 1,926 were under 18 years of age. Approximately 37 tons of trash was collected and 369 tires were gathered for recycling. Volunteers cleaned 157 miles of shoreline and 2,858 pounds of material was recycled (attachment B).

Educational displays and/or activities were provided for each location, which included the popular interactive Trash Bash® game. In addition, a new interactive game, titled *Pitch the Poop* was introduced and provided to each location. Please refer to Attachment O to review game instructions and images that depict the process of the game.

A "Marine Debris Biodegradation Timeline" poster was used by all sites in order to supplement the educational materials and provide a visual of the breakdown life of common trash items. Some sites also hosted watershed demonstrations to help increase awareness and understanding of water conservation.

The entire Steering Committee sincerely appreciates your continued support; our generous sponsors are the ones that make an event of this importance and magnitude possible, and for that, we are extremely grateful!

We hope you continue to be a sponsor for the next event on Saturday, March 29, 2014.



**RIVER, LAKES
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ATTACHMENT A

Assistant Coordinator Responsibilities

Assistant Coordinator Responsibilities

Working with Site Coordinators: 10%

- Answering questions via email and phone
- Forwarding appropriate materials (including but not limited to: food delivery/pickup schedules, event updates and allocation lists)

Working with vendors/ supplies: 20%

- Ordering food, drinks, ice, print approvals, etc.
- Researching new vendors
- Submitting quotes and work orders

Miscellaneous Administrative duties: 45%

- Checking Trash Bash email and hotline, returning calls and emails as necessary
- Updating database
- Modifying forms and letters
- Compiling event totals
- Preparing reports and updates

Sponsorship/Grants: 10%

- Researching applicable grants and sponsorships
- Following up on sponsorship requests
- Providing sponsors with updated event information including results, Appreciation Luncheon, pictures, etc.
- Completing grant and sponsorship requests

Inventory: 5%

- Conducting inventory at both H-GAC office as well as storage units
- Distributing and receiving event supplies including signage, tents, forms, etc.

Outreach, Public Relations and Volunteer Relations: 5%

- Answering corporate and private volunteer group questions
- Promotion of Trash Bash at community events
- Submitting media requests to community papers, internet sites and personal media contacts

Planning/ Meetings/Event Execution: 5%

- Meetings w/ Regional Coordinator, Project Manager and Board President re: event status and action items
- Executing Trash Bash event
- Appreciation Luncheon



**RIVER, LAKES
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ATTACHMENT B
Results Summary by Site

2014 Summary of Site Reports

updated: 04/30/14

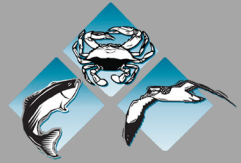
Location	Attendance Total	Attendance < 18 yrs	Scouts (Boy, Girl, Cubs, Brownies)	Planning Hours	Event Hours	# of volunteer hours	Pounds of Trash	# of Tires	lbs. # recycled/reused	shoreline miles cleaned	Comments
Armand Bayou (Bay Area Park)	832	350	263	500+	5	4,160	5,680	20	1500	41.24	
Bastrop Bayou (Marlin Marina)	87	18	14	18	6	56	3,000	18	22	13	
Brays Bayou (Mason Park)	250	99	51	78	5	102	2,800	1	20	1.75	
Buffalo Bayou (North Drennan Street)	173	91	11	25	4	173	2,440	1	10	0.5	
Buffalo Bayou Upper (Terry Hershey Park)	444			58	1826	1,884	4,000	2	200	12	
Cypress Creek (Collins Park)	743	425	243	300	192	492	9,450	4	80	9	
Dickinson Bayou (Highway 3 Bridge)	340	265	108	20	6	2,040	30,000	182	80	10	
Galveston Bay (Seabrook)	250	40	25	100	4	104	2,000	0	0	6	
Galveston Bay (Virginia Point Peninsula Preserve)	142	0	0	0	5	0	1,200	0	15	15	
Lake Conroe (Cagle Recreation Area)	314	137	81	88	1256	1,344	6,000	45	100	10	
Lake Houston (Lake Houston Marina)	257	140	77	60	6	66	500	10	200	5	
Little White Oak Bayou (Moody Park)	282	84	26	70	7	280	2,200	8	0	1	
Sims Bayou (Glenbrook, Reveille, Sims Woods Parks)	98	50	12	80	6	86	1,800	71	20	5	
White Oak Bayou (Ermel Elementary School)	160	100	15	19.5	6	26	140	1	7	12	
White Oak Bayou (Little Thicket Park)	130	55	15	50	7	56	2,000	5	4	1.5	
White Oak Bayou Upper (Jersey Village)	120	72	85	58	4	480	2,000	1	600	14	
	4622	1926	1026	1024.5	3345	11,349	75,210	369	2858	157	
							37.6 tons				



**RIVER, LAKES
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ATTACHMENT C

Save the Date Card



RIVER, LAKES
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River, Lakes, Bays 'N Bayous TRASH BASH ®

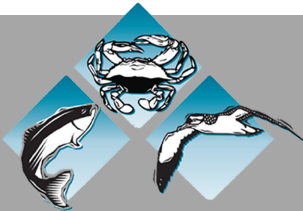


Saturday, March 29, 2014



www.trashbash.org | 281-486-9500 | WaterResources@h-gac.com

Event funded in part through the Texas Commission on Environmental Quality
Supplemental Environmental Projects program by contributions from
respondents in enforcement actions.



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH®**

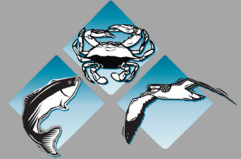
TRASH BASH® LOCATIONS

Armand Bayou (Bay Area Park)
Bastrop Bayou (Marlin Marina)
Brays Bayou (Mason Park)
Buffalo Bayou (North Drennan Street)
Buffalo Bayou Upper (Terry Hershey Park)
Cypress Creek (Collins Park)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook/Boat Ramp at Hwy 146)
Galveston Bay (Texas City/Bay Street Park)
Galveston Bay (Virginia Point Peninsula Preserve)
Lake Conroe (Cagle Recreation Area)
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Moody Park)
Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ernel Elementary School)
White Oak Bayou Upper (Jersey Village)

TRASH BASH®
P.O. Box 58405
Houston, TX 77258-8405

PRSR STD
U.S. POSTAGE PAID
Houston, TX
Permit No. 13163

Clean it like you mean it, rain or shine!



RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH



River, Lakes, Bays 'N Bayous TRASH BASH ®

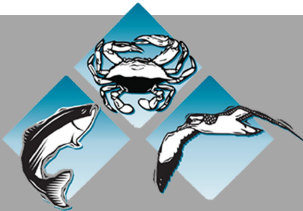


Sábado, 29 de Marzo del 2014



www.trashbash.org | 281-486-9500 | WaterResources@h-gac.com

Evento patrocinado en parte por el Proyecto Ambiental Suplementario de la Comisión de Calidad Ambiental de Texas (TCEQ) mediante multas procedentes de infracciones ambientales.



**RIVER, LAKES
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UBICACIONES DE TRASH BASH®

Armand Bayou (Bay Area Park)
Bastrop Bayou (Marlin Marina)
Brays Bayou (Mason Park)
Buffalo Bayou (North Drennan Street)
Buffalo Bayou Upper (Terry Hershey Park)
Cypress Creek (Collins Park)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook/Boat Ramp at Hwy 146)
Galveston Bay (Texas City/Bay Street Park)
Galveston Bay (Virginia Point Peninsula Preserve)
Lake Conroe (Cagle Recreation Area)
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Moody Park)
Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ernel Elementary School)
White Oak Bayou Upper (Jersey Village)

TRASH BASH®
P.O. Box 58405
Houston, TX 77258-8405

PRSR STD
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Houston, TX
Permit No. 13163

¡Limpia con todas tus ganas, llueva o haga sol!



**RIVER, LAKES
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ATTACHMENT D

Poster



RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH.

Trash Bash®

Saturday, March 29, 2014

8:00 AM - 1:30 PM

Free Lunch • Entertainment • T-Shirts • Door Prizes



Volunteer at any of our 16 Sites!

WWW.TRASHBASH.ORG

Thanks to our generous sponsors:



GOLD SPONSORS

Albemarle Association of Bayport Companies Harris County Flood Control District
INVISTA Pasadena Refining System, Inc. Terracon Foundation
Texas Outhouse The Dow Chemical Company

SILVER SPONSORS

Air Liquide Large Industries US LLC • Air Products • American Acryl • Bayou Preservation Association
BASF • Boeing • Calumet Penreco, LLC • Celanese • Chevron Phillips Chemical Co. L.P. - Pasadena Plant
City of Pasadena • EASTMAN • iOffice, Inc. • Klotz Associates • Kuraray America, Inc. • Nalco Champion
Oxy Occidental Chemical Corporation (OxyChem) • San Jacinto River Authority • South Coast Terminals
Styrolution America LLC • Texas Bottle Bil • The Goodyear Tire & Rubber Co. - Houston Chemical Plant
The Lubrizol Corporation • TPC Group • US Forest Service • Waste Connections

*Event funded in part through the Texas Commission on Environmental Quality
Supplemental Environmental Projects program by contributions from respondents in enforcement actions.*



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ATTACHMENT E
Select Event Photographs



2014 River, Lakes, Bays, 'N Bayous Trash Bash



2014 River, Lakes, Bays, 'N Bayous Trash Bash



Multigenerational groups of volunteers



2014 River, Lakes, Bays, 'N Bayous Trash Bash

Watershed Education in Action...



2014 River, Lakes, Bays, 'N Bayous Trash Bash





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ATTACHMENT F

Select Media



**RIVER, LAKES
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NEWS RELEASE

FOR IMMEDIATE RELEASE

March 3, 2014

Contacts:

Amanda Brown: 713-993-2462 or amanda.brown@h-gac.com

Kathy Janhsen: 713-993-2423 or kathy.janhsen@h-gac.com

21ST ANNUAL TRASH BASH SET FOR MARCH 29, 2014

River, Lakes, Bays 'N Bayous Trash Bash® is pleased to announce that we will be holding our 21st annual clean up of the Galveston Bay Watershed on **March 29, 2014 at 8:30 AM**. This event promotes environmental stewardship of our Watershed through public education by utilizing hands-on educational tools and developing partnerships between environmental, governmental, and private organizations.

Facts & Figures

Founded in 1993 with 7-sites and 3,000 volunteers, Trash Bash has grown to [16-sites](#) across the Galveston Bay Watershed with more than 5,000 volunteers annually!

In 2013 alone, 5,012 volunteers cleaned 167 miles of shoreline; collected 49 tons of trash; recycled 5,827 pounds of collected materials; and gathered 483 tires for recycling.

Get Involved!

Wondering what you can do to protect our Watershed? Consider volunteering or sponsoring us.

Volunteering

Participating in this half-day cleanup event takes just three easy steps!

- (1) Visit www.trashbash.org to download a registration / liability form and select a site.
- (2) Bring your registration / liability form to your site's Check-In Station beginning at 8:30 AM on March 29, 2014.**
- (3) Get started cleaning!

**Please remember, volunteers under 18-years of age must have a legal guardian sign their registration form. Additionally, groups of six or more are encouraged to contact their site coordinator for special instructions a minimum of 72-hours prior to the event.

Sponsorship Opportunities

Participating in this important event doesn't mean you have to get your hands dirty. Multiple sponsorship levels are available for our corporate friends, along with gift-in-kind donations, and monetary contributions by private citizens / organizations.

All contributions are tax-deductible, and help further the cause of protecting our Watershed. The [Corporate Sponsorship Form](#) can be found online; inquiries regarding private contributions and gifts-in-kind donations should be made to lnorton@gcwda.com.

What to Expect the Day-Of

Trash Bash provides an opportunity for people from all age groups and walks of life to work together in order to accomplish a single goal: clean up the Galveston Bay Watershed!

Upon check-in, volunteers are provided with gloves, trash bags, and clean-up instructions. Other perks include receiving an official Trash Bash T-Shirt, lunch, eligibility for door prizes, and lots of educational activities and materials.

A commemorative patch is available for Scouts and patch collectors. Closed toes shoes are required to participate; please dress appropriately for work outdoors.

**For more information visit www.trashbash.org, call the Trash Bash Hotline at (281) 486-9500,
or e-mail WaterResources@h-gac.com.**



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH.®**

ATTACHMENT G
Sample Site Allocation Form

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

Promotion	Amount you had last year	#Needed	Comment
Blank Postcards English	300	400	
Blank Postcards Spanish	300	400	
Posters	20	25	

Registration, Scouting, Tents	Amount you had last year	#Needed	Comment
Registration Forms English	-----	1100	
Registration Forms Spanish	100	500	
Wristbands	100	1100	
Patches	400	350	
Tents (10 x 10)	4	8	As many as we can get

Transportation	Amount you had last year	#Needed	Comment
Buses	5	5	increased to 4 last minute 2011 - Yellow school buses
Vans	-----	-----	

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

Food and Drinks	Amount you had last year	#Needed	Comment
Hot Dogs (1.5 per person; we will match with the buns)	1,400	1,275	changed from 1400
Hot Dog Paper Boats (500 per pack)	1,425	1,275	"
Buns (1.5 per person, we will match with the hot dogs)	1,425	1,275	"
Chips (one bag per person)	950	850	changed from 950
Cookies (one pack has 2 cookies, 1 pack per person)	950	850	"
Water (2.5 bottles of water per person)	2,375	2,125	changed form 2375
Soda (1.5 cans pers person)	1,425	1,275	changed from 1475
Bags of Ice (a bag is 40 pounds)	30	25	reduced from 30/ice will be delievered
Cooler Boxes	0	0	not needed; cooler boxes were distributed among other sites
Paper Rolls	28	35	
Napkin Cartridges (875 napkins per cartridge)	-----	-----	
Napkin Dispensers	-----	-----	

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

Waste, Garbage and Port-A-Lets	Amount you had last year	#Needed	Comment
Recycling Unit Green	1	1	
Recycling Unit Blue	1	1	
Garbage Bags for Recycling Unit Green	20	20	
Garbage Bags for Recycling Unit Blue	20	20	
Garbage bags (how many total, 100 per roll) black (for trash)	3,500	2,500	
Garbage bags (how many total, 100 per roll) white (for recycling)		1,000	
Garbage Pickers	100	100	
Event Boxes	10	20	
Event Box Liners	20	40	
Dumpsters (what size, 40 yard/30 yard, how many?)	1	1	40 yard, recycling dumpster donated from City of Pasadena
Roll-Off Bins (what size, how many?)	-----	-----	
Port-a-lets	4	4	
Port-a-lets, handicapped	2	2	
Handwashing Units	2	2	
Kubotas to haul trash	2	0	City of Pasadena will donate 2 kubotas - 2013

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

T-Shirts and Gloves	Amount you had last year	#Needed	Comment
T-Shirts Youth Medium	n/a	150	
T-Shirts small	330	200	changed from 330
T-Shirts medium	300	240	changed from 300
T-Shirts large	150	130	changed from 150
T-Shirts XL	125	100	changed from 125
T-Shirts XXL	40	25	changed from 40
T-Shirts XXXL	5	5	5
Staff T-Shirts small	-----	-----	
Staff T-Shirts medium	-----	-----	
Staff T-Shirts large	-----	-----	
Staff T-Shirts XL	-----	-----	
Staff T-Shirts XXL	-----	-----	
Staff T-Shirts XXXL	-----	-----	
Gloves, small, total pairs	25 bundles	25 bundles	
Gloves, medium, total pairs	25 bundles	25 bundles	
Gloves, large, total pairs	25 bundles	25 bundles	
Gloves, X-large, total pairs	17 bundles	17 bundles	

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

Education	Amount you had last year	#Needed	Comment
Interactive Display	1	0	GBF stores onsite
Environmental Magic Kit	-----	-----	
"What Watershed.." Poster for Trifold	1	1	
"Where does the Trash..." Poster for Trifold	1	1	
"What You Can Do" Poster for Trifold	1	1	
Trifold Display (includes the 3 posters)	1	1	

Safety and First Aid	Amount you had last year	#Needed	Comment
First Aid Kit	3	3	
First Aid Sign	1	1	
Megaphones	4	3	
Safety Vests	550	250	
"Safety is First" Poster	1	1	
Warning from Snakes & Poison Ivy Poster	-----	-----	

2013 - Armand Bayou (Bay Area Park)

Est. 2009 Attendance	Actual 2009 Attendance	Est. 2010 Attendance	Est. 2011 Attendance	Actual 2011 Attendance	Actual. 2012 Attendance	Est. 2013 Attendance
400	309	300	700	855	748	850

Allocation

Last Update: 02-10-2013

Signage	Amount you had last year	#Needed	Comment
Trash Bash Stickers	1	0	
Arrows	4	4	Received at 01.30 TB meeting
Date Stickers (you will need 2 per large sign)	2	2	Received at 01.30 TB meeting
Bandit Signs "Trash Bash"	3	3	
Bandit Signs "No Parking"	3	3	
Bandit Signs "No Parking, Buses Only"	-----	-----	
Bandit Signs "Drop Trash Here"	3	3	
Bandit Signs "Bus Stop"	3	6	
Wirestakes for Trash Bash Signs	12	12	
Banner "Welcome to Trash Bash"	1	2	
"Thank You" Sponsors Banner	1	1	
4 x 8 Yellow Trash Bash sign	not taken	not taken	sign is at ABNC storage
4 x 8 Metal frame (comes with 2 legs)	not taken	not taken	Julie has a sign (w/o frame) in storage

Printed Name of Site Representative

Signature

Date

Printed Name of TB Coordinator

Signature

Date



**RIVER, LAKES
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ATTACHMENT H

Sample Maps: Dumpster and Port-o-Lets

014 River, Lakes, Bays, 'N Bayous Trash Bash, March 29, 2014 - Galveston Bayou (Seabrook)

(Page 1 of 2)



Bay Elementary School
1502 Bayport Seabrook, TX 77586
Please **contact a member of the Seabrook Site Coordinator** before placing units:
Arthur Chavez (281).474.3286
Kevin Padgett “
John Coggeshall(281)221-8710

One Port-a-lets Standard
One Port-a-let Handicapped
One Handwashing Unit

014 River, Lakes, Bays, 'N Bayous Trash Bash, March 29, 2014 - Galveston Bayou (Seabrook)

(Page 2 of 2)

Under the Seabrook/Kemah Bridge

Seabrook, TX 77586

Please **contact a member of the Seabrook Site Coordinator before** placing units:

Arthur Chavez (281).474.3286

Kevin Padgett “

John Coggeshall(281)221-8710

Two Port-a-lets Standard



2013 River, Lakes, Bays, 'N Bayous Trash Bash, March 23, 2013 – **Galveston Bay (Seabrook)**





**RIVER, LAKES
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ATTACHMENT I

Patch and T-shirt Design

T-Shirt Design

Front



Back



Patch Design





**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH®**

ATTACHMENT J

Sample Steering Committee Meeting Agenda

River, Lakes, Bays 'N Bayous Trash Bash 2014

Wednesday, March 26, 2014
10:00 am

Washburn Tunnel – GCWDA Facility
Pasadena, TX

AGENDA

Event Date: Saturday, March 29, 2014

Agenda Items

1. Welcome & Introductions

2. Time Tracking & Match – Reminder!

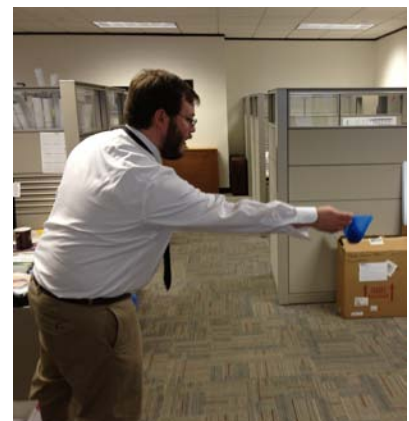
3. 2014 Dates – Reminder!

- a. March 26, 2014 – H-GAC Food Pickup
- b. March 27, 2014 – Large Supply Pickup at Bull's Eye
- c. March 28, 2014 – Large Supply Pickup at Arrington's

4. Site Coordinators

- a. Safety Review
- b. New FTP Site
  - i. <http://www.trashbash.org/site-coordinator.html>
  - ii. Password: sitecoordinator2014
- c. Post-Event Close-Out: Reminder!
  - i. All Materials / Back-Up / Receipts Due By April 2014

5. Pitch the Poop Game



6. Distribution of Materials

WASHBURN TUNNEL

Items for pickup at H-GAC:

- Bottled Water
- T-Shirts
- Site Coordinators Phone List
- Patches
- HEB Gift Cards

H-GAC PICKUP

Wednesday, March 26, 2014

11 AM – 3 PM

H-GAC 1st Floor Lobby
3555 Timmons Lane
Houston, TX 77027

Immediately following the Steering Committee meeting at GCA's Washburn Tunnel Facility, you or a representative from your site will need to come to H-GAC to collect additional event items.

Items for pickup at H-GAC:

- Hotdogs
- Cookies
- Chips
- Some Paper goods (hot dog boats, paper towels)
- Remaining Materials for "Pitch the Poop" Game

What you should bring:

- A dolly, if you have one
- Ice chest(s) for the hotdogs
- Boxes / bags for transporting materials, as needed

STORAGE UNIT PICKUP

Bull's Eye in Houston

March 27, 2014

Storage Unit Address:
4250 Southwest Freeway
Houston, TX 77027

Unit Number A-18

Gate Code: *101815#

CLEANUP SITE	TIME	PERSON RESPONSIBLE?
Bastrop Bayou	9:00 AM	Vanessa Giles
Cypress Creek	9:30 AM	Jim Robertson/Brittany Tones
Ermel Elementary	10:00 AM	Michael Anne La Bonte
	10:30 AM	
Terry Hershey Park	11:00 AM	Greg Daniels
Moody Park	11:30 AM	Angela S. / Allison B. / Alex B.
White Oak Bayou – Thicket	12:00 PM	Mike McClellan
Jersey Village	12:30 PM	Todd Running

What you should bring:

- A dolly, if you have one
- Boxes / bags for transporting materials, as needed

**Arrington's in Clear Lake
March 28, 2014**

Storage Unit Address:
14102 Bay Pointe Ct

Unit Number 654

Gate Code: *7498962#

CLEANUP SITE	TIME	PERSON RESPONSIBLE?
Sims Bayou	10:00 AM	Dennis Parnell / K. Nidini
Brays Bayou	10:30 AM	Mary, Lisa, Lisa
Armand Bayou	11:00 AM	Emily / Matthew
Galveston Bay – Seabrook	11:30 AM	COS Staff
Virginia Point	12:00 PM	Troy Bellmyer
Dickinson Bayou	12:30 PM	Joan M. / City Staff

What you should bring:

- A dolly, if you have one
- Boxes / bags for transporting materials, as needed

7. New Business & Concerns?

Close out meeting information & details for the appreciation dinner will be sent out separately.



**RIVER, LAKES
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ATTACHMENT K

Trash Bash Website and Coordinator Page

Website: www.TrashBash.org

River, Lakes, Bays N' Bayous x

www.trashbash.org

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RIVER, LAKES
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Clean It Like You Mean It!

Once a year, thousands of volunteers gather along the Texas waterways to do their part in cleaning up the environment by participating in the largest statewide event to educate the public about the importance of our water resources - River, Lakes, Bays 'N Bayous Trash Bash®.

Want to help? Click the link below to learn more about Trash Bash® 2015 on **Saturday, March 28.**

Trash Bash® 2015

Search

Q

Join us on Saturday, March 28, 2015 to clean up our waterways!

Haga clic [aquí](#) para acceder a esta información en español.

Website: <http://www.trashbash.org/site-coordinator.html>

Site Coordinator - River, Lake

www.trashbash.org/site-coordinator.html



[f](#) [t](#) [in](#)

[HOME](#) [ABOUT](#) [VOLUNTEERS](#) [SPONSORS](#) [SITES](#) [MEDIA](#) [CONTACT](#)

Site Coordinator Links & Tools.

REGISTRATION FORMS
[Trash Bash Waiver - English](#)
[Trash Bash Waiver - Spanish](#)
[US Department of Agriculture Forest Service Volunteer Form](#)

GRANT TRACKING FORM
[2014 Grant Tracking Form](#)

FUNDRAISING
[2014 Fundraising Synopsis](#)

MEETING REPORTS
[March 2014 #2](#)
[March 2014 #1](#)
[February 2014](#)
[January 2014](#)
[December 2014](#)
[November 2013](#)
[October 2013](#)
[September 2013](#)

LETTERS
[Letter to Sponsors](#)
[Door Prize Letter](#)

HCFCO MAPS FOR TRASH & TIRE PICKUP

- Armand Bayou (Bay Area Park)
- Brays Bayou (Mason Park)
- Buffalo Bayou (North Drennan Street)
- Lake Houston (Lake Houston Marina)
- Little White Oak Bayou (Moody Park)
- Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)
- White Oak Bayou (Little Thicket Park)
- White Oak Bayou North (Ermele Elementary School)
- White Oak Bayou Upper (Jersey Village)

ROUTES FOR BUSES & SITE LAYOUT IMAGES

ALLOCATION & RETURNS

- Armand Bayou (Bay Area Park)
- Bastrop Bayou (Marlin Marina)
- Brays Bayou (Mason Park)
- Buffalo Bayou (North Drennan Street)
- Buffalo Bayou Upper (Terry Hershey Park)
- Cypress Creek (Collins Park)
- Dickinson Bayou (Highway 3 Bridge)
- Galveston Bay (Seabrook - Bay Elementary)
- Galveston Bay (Virginia Point Peninsula Preserve)
- Lake Conroe (Cagle Recreation Area)
- Lake Houston (Lake Houston Marina)
- Little White Oak Bayou (Moody Park)
- Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)
- White Oak Bayou (Little Thicket Park)
- White Oak Bayou North (Ermele Elementary School)
- White Oak Bayou Upper (Jersey Village)

POSTER & PROMOTIONAL MATERIALS
[2014 Poster](#)
[2014 Postcard ENGLISH](#)
[2014 Postcard SPANISH](#)
[2014 T-Shirt DRAFT](#)
[2014 Patch](#)

MANUAL, TIMELINES & TIPS

PRESS ARTICLES
[Monument Life Magazine](#)

INSURANCE CERTIFICATES
[Armand Bayou \(Bay Area Park\)](#)
[Bastrop Bayou \(Marlin Marina\)](#)
[Brays Bayou \(Mason Park\)](#)
[Buffalo Bayou \(North Drennan Street\)](#)
[Buffalo Bayou \(Terry Hershey Park\)](#)
[Cypress Creek \(Collins Park\)](#)
[Dickinson Bayou \(Highway 3 Bridge\)](#)
[Galveston Bay \(Seabrook\)](#)
[Galveston Bay \(Virginia Point Peninsula\)](#)
[Lake Conroe](#)
[Lake Houston \(Lake Houston Marina\)](#)
[Little White Oak Bayou \(Moody Park\)](#)
[Sims Bayou](#)
[White Oak Bayou \(Little Thicket Park\)](#)
[White Oak Bayou North \(Ermele Elementary School\)](#)
[White Oak Bayou - Upper \(Jersey Village\)](#)



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH.®**

ATTACHMENT L

Regional and Site Coordinator Timelines

Regional Coordination - Timeline

May	1	Feedback forms from site coordinators due
	2	Add new date to hotline
	3	http://www.txchemcouncil.org/authors : has plenty of local contacts for our fundraising database; start adding them to database
	4	Add next event to website and Facebook, consider Spanish translation of website
	5	Print new Registration Form E/Sp, add "If you would like to receive Trash Bash Updates please provide your e-mail address"
	6	Review Sponsorship Form (any changes?)
	7	Site Coordinators to turn in all receipts for reimbursement (Deadline is end of May, fiscal year end closeout)
	8	Contact "Potential New Sites"
	9	Site Coordinators to turn in all signed registration forms to the Regional Coordinator
	10	Design a Sample Letter for T-Shirt Art Contest and send to Coordinators
	11	Update Trash Bash paper filing and prepare SharePoint Site for next event
	12	Update Fundraising/Sponsor database with new input
June	1	Ask Exxon about next event and how to apply for sponsorship
	2	Apply online for a grant with Shell, Exxon and others on file
	3	Inventory Items at Arrington's Self Storage
	4	Inventory Supplies at Bull's Eye Storage
	5	Repairs to Equipment if necessary
July	1	Update Postcards Database with contacts from completed forms
	2	Ask Lori Traweek about Budget Status to stock up on supplies
		Order/Stock up on Letterhead Paper, Page 2 Paper, Envelopes a.o.
August	1	New Coordinator Training (as needed)
	2	Send out sponsor letter
	3	Send signed letter to site coordinators electronically for their fundraising efforts
	4	Create email-version of the sponsor letter that can be sent as a follow up to a phone call
	5	Draft Door Prize and Local Sponsorship letter and send to site coordinators
	6	Send out Supplies Allocation List to each site
	7	Send out reminder to Site Coordinators that any educational projects need to be approved by the Steering Committee
	8	Request Suggestions for T-Shirt Design from Site Coordinators
	9	Request Suggestions for Patch Design from Site Coordinators
	10	Request Suggestions for Postcard Design from Site Coordinators English/Spanish
September	1	Review Interactive Map of all Sites
	2	Confirm/Update Maps and descriptions on website
	3	Deal with "undeliverable" sponsor letters
	4	Start Calling Sponsors who have not responded to the sponsor letter
	5	Contact Waste Haulers to see if they can sponsor dumpsters: Republic Waste, Waste Management of Texas
	6	Contact HCFCD about trash and tire pickup within Harris County
October	1	US Forest Service to web and Facebook as Silver level
	2	Reserve Conference Rooms for next year (Tue/Wed 10 am, Room B/ C, meetings in Feb/March may need Room A)
	3	Request water from Nestlé, save as PDF, send to Delphine Fairley/Rick Heasley to follow up
	4	Quotes for Port-a-Lets: Texas Outhouse
	5	Verify tire pickup for the event: Montgomery County, Brazoria County, City of Seabrook, City of Dickinson, Texas City
	6	Confirm Tire Disposal and add organizations providing this in-kind service to list of sponsors
	7	Order gloves if necessary
	8	Order garbage bags and paper products if needed
	9	Finalize numbers and get a quote on garbage pickers or use KTB if they provide enough, if not then order
	10	Stock up on megaphones and safety vests if needed
	11	Stock up on paper products if needed: napkins, paper towels, paper boats
	12	Finalize T-Shirt Design and finalize numbers
	13	Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
	14	Finalize signage numbers and order if necessary

Regional Coordination - Timeline

November	1	Order recycling bags for ClearStream Containers if necessary
	2	Finalize postcard design
	3	Finalize Poster Design
	4	Finalize Shipping List
	5	Get a quote for the T-Shirts with the word "STAFF" added to the back of the T-Shirts
	6	Apply with HEB, Cyndy Garza-Roberts
	7	Get quote for kubotas and other equipment rental
	8	Finalize Ice Delivery List
	9	Finalize Port-A-Lets list and Maps with Site Coordinators
	10	Finalize Waste Hauling List and Maps with Site Coordinators
	11	Quote/Order postcard with Southwest Precision Printing
	12	Create Purchase Requisition for Southwest Precision Printing
	13	Renew Storage Agreement with Arrington's Self Storage
	14	Finalize "Save the Date" contacts list
	15	Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
	16	Get in touch with Dixie Little League to determine hassle free setup and logistics of Trash Bash/Little League Parade
	17	Last Opportunity for a New Site to be added due to printing deadlines

December	1	Provide Printshop with exact mailing cost to make sure bulk mail account is covered
	2	Order wristbands
	3	If buying nets is desired buy them this month
	4	Confirm funding application with HEB
	5	Finalize Patch Design
	6	Quote/Order Patch
	7	Final count on bags of ice
	8	Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
	9	Provide postcard as PDF and PUB to site coordinators; create e-mail with the postcard design and send to site coordinators
	10	Order T-Shirts
	11	Renew Storage Agreement with Bull's Eye Storage
	12	Renew Agreement with "The Greensheet"

January	1	Postcard mailout
	2	Distribute blank postcards to site coordinators
	3	Finalize H-E-B Commitment
	4	Create PSA
	5	Finalize Bus Route Maps and Descriptions (routes, schedules, size and number of buses)
	6	Finalize Insurance list and send to Lori for Pugh Insurance
	7	Order Event Boxes and Event Box Liners from Republic Waste if necessary
	8	Update Press Release: For under 18 guardian's signature has to be on registration form
	9	Any other promotional activities start now
	10	Remind Lori to request insurance certificates from Pugh Insurance: needed for permits and the event
	11	Quotes/Orders for Buses and Vans
	12	Prepare for Safety Training in February
	13	Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
	14	Finalize sponsor commitments

Regional Coordination - Timeline

February	1	Send "Local Sponsor Form" to Site Coordinators to collect their list of sponsors
	2	Send Sponsor names and logos to Printing Company for T-Shirts, Posters and "Thank You" Banners
	3	Order Posters
	4	Review Site Budgets with Lori, prepare final site budget list for meeting and provide site coordinators with their numbers
	5	Prepare permit application forms, hand out at first February meeting, get completed forms back after the meeting
	6	For the three Galveston County sites hand out instructions what they need to do (instructions provided by Ron Schultz GCHD)
	7	Poster printing, delivery and handout to site coordinators
	8	Poster distribution to sponsors
	9	Send updated Ad to "The Greensheet"
	10	Track coverage and airing of media
	11	Send PSA to Radio Stations
	12	Send out Press Release to news media
	13	Post PSA , Press Release and all other promotional pieces to Trash Bash website
	14	Quote/Order Chips and Cookies
	15	Quote/Order for Buns
	16	Quote/Order for Hot Dogs, Chips and Cookies
	17	Quote/Order Ice
	18	Order/Replenish First Aid Kits
	19	Finalize Local Sponsors List for "Thank You" and order "Thank You" Banners
	20	Follow up with Port-a-let Provider to see if everything is set for the event
	21	Follow up with Waste Haulers to see if everything is set for the event
	22	Ask Sponsors for T-Shirt Sizes?
	23	Review Locations and Maps with Port-a-let Provider
	24	Review Locations and Maps with Waste Haulers
	25	Determine Delivery of Water with Nestlé and Houston Biodiesel
	26	Submit Special Events Application to City of Houston, Mayor's Office of Special Events
	27	T-Shirt printing and delivery
	28	Coordinate Appreciation Luncheon (Brady's Landing)
	29	Pick up Park and Sound permits
	30	"Thank you" Banner Printing and Delivery
	31	Receive Water Donation from Nestlé Waters
	32	Send out Port-a-let details to site coordinators (contacts, delivery time)
	33	Send out Waste Hauling details to site coordinators (contacts, delivery time)
	34	Get Checks for Flower's Bakery (buns) from Lori
	35	Get Check for Hot Dogs/Chips/Cookies from Lori
	36	Order FedEx Supplies
	37	T-Shirts and Posters to Sponsors

March	1	Send site report form to coordinators
	2	Send out details for pickup of water to Site Coordinators (Houston Biodiesel, opening hours, directions)
	3	Send details on buns pickup to coordinators (Flowers Bakery location, times, quantities, payment details)
	4	Receive and hand out HEB gift cards
	5	Hand out park and sound permits
	6	Print and distribute "Site Coordinators Phone List"
	7	Make sure Ice Delivery happens the morning of the event
	8	Distribute insurance certificates to site coordinators
	9	T-Shirts delivered to storage for handout
	10	Site Coordinators pick up supplies from storages
	11	Design and print certificates for sponsors, coordinators and staff
	12	Both storage facilities need to be open and accessible
	13	Trash needs to be hauled away within days after the event
	14	Send e-mail invitation for Appreciation Luncheon to Coordinators (each site can be presented with 2 people)
	15	Send Invitation Letter for Appreciation Luncheon to Sponsors (can bring one guest)
	16	Request results from Trash Haulers

Regional Coordination - Timeline

April

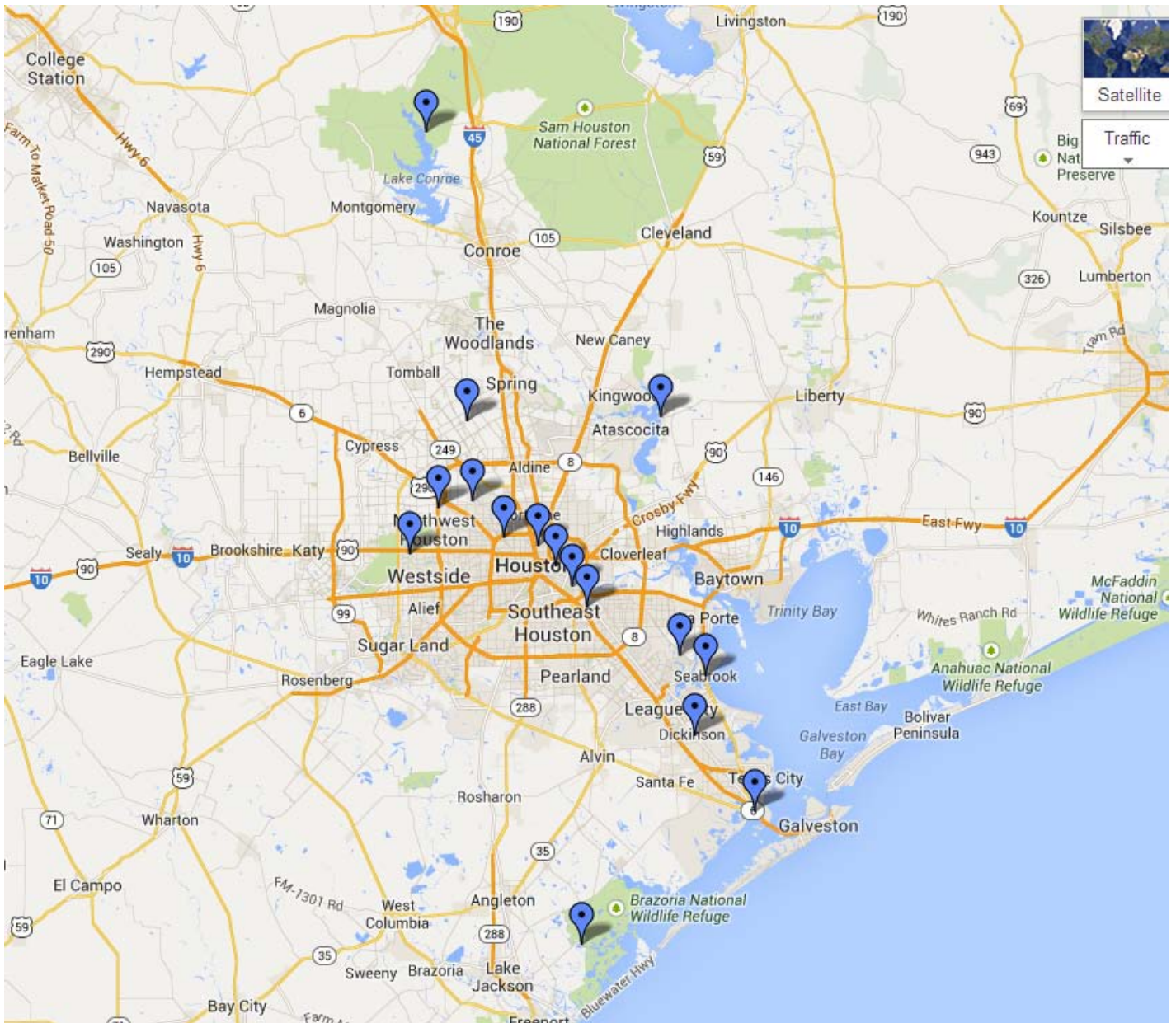
1	Site Reports from Site Coordinators due
2	Receive/Sign Off on Supplies in storage
3	Site Reports from Site Coordinators due
4	Photos from Sites due
5	Submit results to Trash Bash President for her SEP report
6	Post results to Trash Bash website
7	Add photos from sites to presentation for Appreciation Luncheon
8	Add results to presentation for Appreciation Luncheon
9	Appreciation Luncheon
10	Post event photos, audio files and movies to Trash Bash website and Facebook
11	Gather Feedback and Comments from Site Coordinators
12	Results report to KTB
13	Final grant report to grant sponsors (GBEP, TCEQ)
14	Prepare/Conduct Post Mortem Meeting



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH.®**

ATTACHMENT M
Trash Bash Site Map

Trash Bash Site Map





**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH®**

ATTACHMENT N
Transportation Invoice



Gulf Coast Waste Disposal Authority (GCA)
Supplemental Environmental Project (SEP) Fund
910 Bay Area Blvd.
Houston, Texas 77058

Submitted To: Houston-Galveston Area Council
C/O Kathy Janhsen
3555 Timmons Lane, Ste 120
Houston, TX 77024

Date Submitted: 27-May-14

TCEQ Contract Number: 582-14-41844
TCEQ Contract Name: Trash Bash 2014
TCEQ Contract Type: Cooperative Reimbursement Contract for State Agencies and Local Governments (Grant between GBEP and H-GAC)

Invoice Total: \$5,000.00

Description of Service: Grant reimbursement for transportation costs associated with securing mini-buses and vehicles to take volunteers to and from participating Trash Bash sites during the 2014 event.

Please make check payable to GCA SEP and remit to:

ATTN: Lynda Norton
Gulf Coast Waste Disposal Authority
910 Bay Area Blvd.
Houston, Texas 77058

Backup documentation (full invoice from Merlo's) is attached.

**First Priority Transportation Inc./
DBA Merlo's Limousines & Charters**

PO Box 38516 Houston, TX 77238

United States of America

Tel: (713) 742-0774 Fax: (713) 694-1750

Email: reservations@merloscharters.com

PAID IN FULL

Invoice: 6285
Invoice Date: 04/01/2013
Terms: DUR
Due By: 04/01/2013

Bill To:

HOUSTON-GALVESTON AREA COUNCIL / AMANDA BROWN

3555 TIMMONS LANE, 120

HOUSTON, TX 77227

(713) 993-2462

PO/Reference #

N/A

Conf#	Date & Times	Passenger	Client #	Routing Information	Trip Total	Total Due
92196	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 ST: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 DO: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003	390.00	0.00
92197	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 ST: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 DO: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003	390.00	0.00
92198	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 ST: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003 DO: : Buffalo Bayou , 723 North Drennan Street Houston, TX 77003	390.00	0.00
92199	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 ST: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 DO: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079	390.00	0.00
92200	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 ST: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 DO: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079	390.00	0.00
92201	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 ST: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 DO: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079	390.00	0.00
92202	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash		PU: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 ST: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 DO: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079	390.00	0.00

92203	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 ST: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079 DO: : Buffalo Bayou Upper , 15200 Memorial Drive Houston, TX 77079	390.00	0.00
92204	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 ST: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379	390.00	0.00
92205	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 ST: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379	390.00	0.00
92206	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 ST: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379	390.00	0.00
92207	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 ST: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379	390.00	0.00
92208	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 ST: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379 DO: : Cypress Creek (Collins Park) , 6727 Cypresswood Drive Spring, TX 77379	390.00	0.00
92209	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551 ST: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551 DO: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551	390.00	0.00
92210	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551 ST: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551 DO: : Galveston Bay (Virginia Point Preserve) , Virginia Point Peninsula Preserve , Reitan Point Galveston, TX 77551	390.00	0.00
92211	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Lake Houston Marlna , 10611 FM1960 rd Huffman, TX 77336 ST: : Lake Houston Marlna , 10611 FM1960 rd Huffman, TX 77336 DO: : Lake Houston Marina , 10611 FM1960 rd	390.00	0.00

			Huffman, TX 77336		
92212	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Lake Houston Marina , 10611 FM1960 rd Huffman, TX 77336 ST: : Lake Houston Marina , 10611 FM1960 rd Huffman, TX 77336 DO: : Lake Houston Marina , 10611 FM1960 rd Huffman, TX 77336	390.00	0.00
92213	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 ST: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 DO: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017	390.00	0.00
92214	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 ST: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 DO: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017	390.00	0.00
92215	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 ST: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017 DO: : Sims Bayou (Glenbrook,Reveille,Sims Woods Park..) , 8205 North Bayou Drive Houston, TX 77017	390.00	0.00
92216	03/23/2013 08:00 AM 01:00 PM	Volunteers, Trash Bash	PU: : Lowes parking Lot , 610 and Ella Blvd Houston, TX ST: : Lowes parking Lot , 610 and Ella Blvd Houston, TX DO: : Lowes parking Lot , 610 and Ella Blvd Houston, TX	390.00	0.00

Total: 8190.00**Discount:** 0.00**Finance Charge:** 0.00**Payments:** 8190.00**Total Due (\$):** 0.00

SCOPE OF WORK

Trash Bash is a successful volunteer-based litter cleanup event that has been held at multiple sites in the Houston-Galveston area on an annual basis since 1994. Once a year, thousands of volunteers gather along Texas waterways to do their part in cleaning up the environment and participate in the largest statewide event to educate the public about the importance of our water resources. The mission of Trash Bash is to "promote environmental stewardship of our watershed through public education by utilizing hands-on educational tools and by developing partnerships between environmental, governmental, and private organizations." Trash Bash has 17 cleanup sites that vary throughout the Houston-Galveston area. In 2013 there were 5,012 participants of which 2,314 were volunteers under 18 years of age. Volunteers collected over 49 tons of trash, and 483 tires were gathered for recycling. Trash Bash, a recipient of 20 awards since its inception, including the 2004 First Place Texas Environment Excellence Award – Civic/Non-Profit Category, has become the largest cleanup effort in the state.

This project will support implementation of multiple Galveston Bay Plan (Plan) actions, particularly those addressing Public Participation and Education (PPE) and Spills/Dumping (SD). The Plan is incorporated into this Contract by reference. Specific actions addressed in the Plan are:

- PPE1: Establish citizen involvement as an integral part of the Galveston Bay Estuary Program;
- PPE3: Develop and implement a long-range adult education and outreach program;
- PPE5: Continue to develop effective volunteer opportunities for citizens; and
- SD5: Improve trash management near the shoreline.

Similarly, Trash Bash will implement PPE priority goals contained in Charting the Course to 2015: Galveston Bay Strategic Action Plan (SAP). Specific SAP goals addressed are:

- Public Stewardship Goal 1, Objective B: Develop and promote programs and events to encourage all cultural components of the community to participate in Bay stewardship activities; and
- Public Awareness Goal 2, Objective B: Develop and promote initiatives, program, and events that reach all cultural components of the community and specific target audiences.

Project Tasks:

1. **Transportation to Participating site** – H-GAC will secure mini-buses and vehicles to take volunteers to and from participating sites.
  - a. H-GAC must confirm that all volunteers have signed a liability waiver before being transported or participating in the 2014 Trash Bash event.
  - b. A copy of the insurance coverage must be submitted to the TCEQ Project Manager prior to the 2014 Trash Bash event.
  - c. H-GAC will provide liability insurance and first aid medical assistance by certified Site Coordinators.

Deliverables:

1. Invoice to be submitted no later than 30-days after contract close-out;
2. Proof of Insurance for Vehicles/Transportation (Submitted no later than March 21, 2014); and
3. Final Report (Deliverable Due no later than July 31, 2014).

The Final Report will be submitted in electronic and written format, and will consist of the following:

- a. Title Page;
- b. Table of Contents;
- c. Executive Summary;
- d. Introduction;
- e. Project Methodology;
- f. Project Results must include a description of project accomplishments including:
  - 1) number of volunteers and amount of trash collected;
  - 2) project partners; and
  - 3) partner contributions and source (i.e. federal, state, local, private);
- g. Project Conclusions and Lessons Learned, including suggestions for refinement and future needs.

- 2. The contract does not require the following.**
- a. Work Plan
  - b. Quarterly Reimbursement Request Form
  - c. Draft Final Report
  - d. Monthly Progress Report



**RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH.®**

ATTACHMENT O

Pitch the Poop Game Display



PITCH THE POOP

an educational game to encourage healthy water habits.

How to Play.

- (1) Stand at the tape marker 10 feet from the trash cans.
- (2) Attempt to toss the bags of "poop" in to the trash cans without crossing the tape marker.
- (3) Two bags of "poop" in to the trash cans wins!

Why Does Poop Matter?

There are:

900,000

Dogs in the Houston-Galveston Region

Collectively depositing

312 Tons

of poop per day.



*Which is the equivalent of
52 dump truck
loads per day!*

RAIN WATER then washes poop left on the ground into our storm drains which connect to creeks and bayous where it decomposes. During decomposition, the poop uses up precious oxygen needed by fish and other creatures to stay alive and healthy.

Not to mention the risk of illness for swimmers and fisherman using the waterway...yuck!



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Always Pick Up Your Dog's Poop!

LEARN MORE about the impact of pet waste and what you can do to make a difference by visiting our website, www.petwastepollutes.org.



PO Box 22777 • Houston, Texas 77227-2777 • 713-627-3200 • www.h-gac.com