Final Summary Report: Galveston Bay Estuary Program
Supports the 2015 River, Lakes, Bays ‘N Bayous Trash Bash®

Questions about this report should be directed to:

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# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Summary</td>
<td>3</td>
</tr>
<tr>
<td>Introduction</td>
<td>3</td>
</tr>
<tr>
<td>Project Methodology</td>
<td>4</td>
</tr>
<tr>
<td>Funding Overview</td>
<td>6</td>
</tr>
<tr>
<td>GBEP Contract</td>
<td>6</td>
</tr>
<tr>
<td>Project Results</td>
<td>7</td>
</tr>
<tr>
<td>Conclusions &amp; Lessons Learned</td>
<td>7</td>
</tr>
</tbody>
</table>

## APPENDICES

- Appendix A - Assistant Coordinator Responsibilities
- Appendix B - Results Summary by Site & Cumulative
- Appendix C - Steering Committee Agendas
- Appendix D - Promotional Materials
- Appendix E - Select Event Photographs
- Appendix F - Select Media
- Appendix G - Sample Site Allocation Sheet
- Appendix H - Sample Maps: Dumpster and Port-a-Lets
- Appendix I - Trash Bash® Website and Coordinator Page
- Appendix J - Regional and Site Coordinator Timelines
- Appendix K - Trash Bash® Sites Map
- Appendix L - “Defeat the Grease Monster” Game
- Appendix M – Contract Expenditures
Executive Summary

The annual River, Lakes, Bays N' Bayous Trash Bash® is a volunteer-based waterway cleanup event held since 1994 at multiple locations across the Houston-Galveston region. The mission of the Trash Bash® is to “promote environmental stewardship of our watershed through public outreach while utilizing hands-on educational tools and by developing partnerships between environmental, governmental, and private organizations.”

In 22 years, more than 98,100 volunteers have collected more than 2,100 tons of trash and 9,600 tires while cleaning 1,119 miles of shoreline at Trash Bash® sites. Over the years, the event grew from 10 to 17 cleanup locations, with 15 locations participating in 2015.

Introduction

This project supports many Galveston Bay Estuary Plan goals:
- PPE-1: Establish citizen involvement as an integral part of GBEP
- PPE-3: Develop and implement a long-range adult education and outreach program
- PPE-5: Continue to develop effective volunteer opportunities from citizens
- SD-5: Improve trash management near the shoreline

Trash Bash® will also implement PPE priority goals contained in the Charting the Course to 2015: Galveston Bay Strategic Action Plan (SAP).

Specific goals include:
- Public Stewardship Goal 1, Objective B: Develop and promote programs and events to encourage all cultural components of the community to participate in Bay stewardship activities.
- Public Awareness Goal 2, Objective B: Develop and promote initiatives, programs, and events that reach all cultural components of the community and specific target audiences.
Project Methodology

Trash Bash® is organized by the Houston-Galveston Area Council (H-GAC) Regional Coordinator, Assistant Coordinator, other staff as needed, and a volunteer-based Steering Committee. The Steering Committee is comprised of site coordinators and other interested individuals. This team meets monthly beginning in the fall and bimonthly for two months before the day of the event. The attached sample agendas (Appendix C) illustrate the miscellaneous topics discussed at the planning meetings.

H-GAC staff supports a web-based planning tool used by site coordinators to plan for the needs of individual sites and effectively communicate that information to the regional coordinator. The Trash Bash® event website is maintained and updated by H-GAC.

A timeline for site coordinators and regional coordinators (Appendix J) is available on the planning page to help make sure that important milestones and deadlines are met. In order to better manage volunteers, a Group Registration process was implemented in 2015 so that site coordinators could plan for large groups. A Trash Bash® Hotline phone number and email address is available for responding to questions from potential volunteers.

A variety of communication tools are used to promote the Trash Bash® event. Before the event, we printed “Save-the-Date” postcards and distributed them to approximately 26,000 interested individuals who have signed up for event notification. We also sent an e-newsletter to 624 contacts, and continually add additional interested individual’s email addresses to decrease the amount of traditional mailings. Posting were made to Facebook every few days with a countdown to event day and with information on how to volunteer. Facebook eclipsed the 500 followers mark during March 2015.

In order to raise awareness of and excitement about Trash Bash® in Houston-Galveston area schools, a T-shirt Design Contest began in 2014. The winning design is used on the approximately 5,000 t-shirts distributed to volunteers each year. Four student designs are recognized each year with framed copies of their design and cash awards. For 2015, the winner was a fifth-grader in Conroe ISD. Her design can be viewed in Appendix D. All of the winning designs are posted to the Trash Bash® website and Facebook.

Posters that include event and sponsor information were printed and distributed to site coordinators and volunteers a few weeks prior to the event for display.

The Trash Bash® organization provides trash bags, gloves, garbage pickers, safety equipment, lunch, and a commemorative t-shirt for all volunteers. Scouts can earn a patch for volunteering at the event. (Appendix D)

Trash Bash® also provides port-a-lets, hand washing stations, tents, signage, solid waste disposal, tire recycling, and environmental education displays/resources to all sites.
After the event, Trash Bash® Regional Coordinators collect individual site reports and surveys, compile the numbers, and update cumulative results documents and the website.

An appreciation luncheon is held for site coordinators and sponsors. In 2015, 31 sponsors and 26 coordinators attended the luncheon on May 18.

**Trash Bash® Coordinator Tasks**

- Updating hotline and website
- Checking hotline and email
- Returning calls and emails
- Facilitating steering committee meetings
- Coordinating steering committee planning meetings, including agenda and meeting notes
- Writing and sending out sponsor letters
- Communicating and coordinating with all vendors, site coordinators, and sponsors
- Acquiring quotes and ordering supplies
- Coordinating park and sound permits
- Ensuring event has event and transportation insurance
- Compiling and distributing supply allocation lists
- Following up with coordinators to ensure correct number of supplies
- Updating postcard and email mailing lists
- Sending out email updates to volunteers via Constant Contact list
- Updating sponsor lists and tracking contributions
- Compiling event results
- Performing storage unit inventory
Funding Overview

Trash Bash® is managed by the Texas Conservation Fund, a 501(c)(3) organization, with additional guidance and leadership from its 37-person Coordination Committee and H-GAC. The event is funded through a variety of sources, including:

- Texas Commission on Environmental Quality (TCEQ) 319 Grant program
- TCEQ Supplemental Environmental Project (SEP) funds
- Private and Corporate Sponsorship
- Additional funding through the Galveston Bay Estuary Program

Sponsors (including GBEP) once again generously supported this year’s Trash Bash® with both cash and in-kind donations. In-kind services provide newspaper advertisement, waste containers and disposal, bottled water for volunteers, hand washing stations, and port-a-lets. Cash donations funded printing costs, a portion of the solid-waste disposal costs, lunch for volunteers, commemorative t-shirt, and the Assistant Coordinator position. Trash Bash® provided buses to some sites to safely transport volunteers to satellite/remote cleanup locations using SEP funds.

GBEP Contract

**Project Task 1:**
Printing, laminating, and/or procuring educational posters – H-GAC will print, laminate, and/or procure educational posters relating to water quality and biodegradation for all 16 Trash Bash® sites for the 2015 and 2016 events.

- H-GAC must provide a detailed description of all printed materials (including posters) to TCEQ and the Trash Bash® Steering Committee prior to printing.
- H-GAC must provide invoices for all materials printed and/or procured.

Items printed and/or laminated for the 2015 Trash Bash® included (see Appendix M for examples of each item):
- Printing and laminating of 15 Trash Bash® Event Cumulative Impact Posters that summarize the results of all prior Trash Bash® events.
- Laminating of 5 Pitch the Poop replacement posters that are used along with the Pitch the Poop educational display/game.
- Purchase of 20 Mote Marine Laboratory & Aquarium (MOTE) Marine Debris Degradation Timeline Posters that illustrate the time that it takes for common items of trash to decompose in the water.
Project Results

There were 15 cleanup locations in 2015. The North Drennan St. site (Buffalo Bayou) dropped out of the event in early 2015. The park area has been redesigned and a full-time crew now does litter abatement on a daily basis. No new sites were added.

In 2015, 4,384 individuals volunteered at 15 sites; including 2,158 under 18 years of age, 1,395 were scouts. More than 37 tons of trash was collected and 434 tires were gathered for recycling. Volunteers cleaned 162 miles of shoreline and collected 2,612 pounds of material for recycling. (Appendix B).

Educational displays and/or activities were provided for each location. A new interactive game, “Defeat the Grease Monster” was designed and provided to each location to educate about fats, oils and grease disposal. Appendix L provides instructions/images that explain the game. The popular “Pitch the Poop” game was used at all sites again in 2015.

A “Marine Debris Biodegradation Timeline” poster was used by all sites in order to supplement the educational materials and provide a visual of the breakdown life of common trash items. Some sites also hosted additional watershed demonstrations to help increase awareness and understanding of water conservation.

Conclusions & Lessons Learned

The River, Lakes, Bays N’ Bayous Trash Bash® is in its third decade cleaning the waterways of the Houston-Galveston area. It continues to attract thousands of volunteers each year who are committed to a cleaner waterscape. The importance of the steering committee, site coordinators, and administrative task help make the monumental organization of this event possible. The Steering Committee sincerely appreciates your continued support. Without our generous sponsors, an event of this importance and magnitude would not be possible, and for that, we are extremely grateful.

Moving forward, Trash Bash® will seek to expand the event through new audience outreach, with a targeted communications plan and additional language outreach to the Vietnamese community in the Houston-Galveston region.
Assistant Coordinator Responsibilities
Assistant Coordinator Responsibilities

Working with Site Coordinators: 10%
- Answering questions via email and phone
- Forwarding appropriate materials (including but not limited to: food delivery/pickup schedules, event updates and allocation lists)

Working with vendors/ supplies: 20%
- Ordering food, drinks, ice, print approvals, etc.
- Researching new vendors
- Submitting quotes and work orders

Miscellaneous Administrative duties: 45%
- Checking Trash Bash email and hotline, returning calls and emails as necessary
- Updating database
- Modifying forms and letters
- Compiling event totals
- Preparing reports and updates

Sponsorship/Grants: 10%
- Researching applicable grants and sponsorships
- Following up on sponsorship requests
- Providing sponsors with updated event information including results, Appreciation Luncheon, pictures, etc.
- Completing grant and sponsorship requests

Inventory: 5%
- Conducting inventory at both H-GAC office as well as storage units
- Distributing and receiving event supplies including signage, tents, forms, etc.

Outreach, Public Relations and Volunteer Relations: 5%
- Answering corporate and private volunteer group questions
- Promotion of Trash Bash at community events
- Submitting media requests to community papers, internet sites and personal media contacts

Planning/ Meetings/Event Execution: 5%
- Meetings with Regional Coordinator, Project Manager and Board President re: event status and action items
- Executing Trash Bash event
- Appreciation Luncheon
APPENDIX B

Results Summary by Site
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<th>Site</th>
<th>Trash</th>
<th>Tires</th>
<th>Recycled</th>
<th>Volunteers</th>
<th>Under 18</th>
<th>Scouts</th>
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**TOTAL** 98,010 2,083.15 9,617 13.46 1,119.53

*Heavy rains affected participation.*

Updated April 29, 2015
APPENDIX C

Steering Committee Agendas
AGENDA

Event Date: Saturday, March 28, 2015

Agenda Items

1. Welcome & Introductions
   a. Returning H-GAC Staff
   b. Steering Committee Introductions

2. Fundraising
   a. Sponsorship Letter
   b. Returning Sponsors
   c. New Sponsors / Sponsorship Opportunities?

3. Branding & Design
   a. Revised Postcard
   b. T-Shirt Design Contest
   c. Patch Design?

4. Site Coordinator Information & Resources
   a. Site Coordinator Resources
      i. http://www.trashbash.org/site-coordinator.html
      ii. Password: sitecoordinator2013

5. Upcoming Meetings & Coordination
   a. 2014 Meeting Dates
      October 8, 2014
      November 12, 2014
      December 10, 2014

6. Site Inspection / Review
   a. Review & Revise Site Map / Layout for Dumpsters, Tents, and Port-o-Lets.

7. Budget & Allocation
   a. Review & Revise Allocation Forms
   b. Additional Supplies / Material Needs

8. New Business & Concerns
   a. Concerns, issues or changes from last year.

Next Meeting:
Wednesday, October 8, 2014 at 10:00am
Houston-Galveston Area Council
3555 Timmons Lane
2nd Floor conference room B

Site Coordinators Website
(http://www.h-gac.com/go/trashbashplanning)
AGENDA

Event Date: Saturday, March 28, 2015

Agenda Items
1. Welcome & Introductions
2. Fundraising
   a. Sponsorship Letter
   b. Returning Sponsors?
   c. New Sponsors / Sponsorship Opportunities?
3. Branding & Design
   a. T-Shirt Design Discussion & Vote
   b. Patch Design Discussion
   c. Revised Postcard – Extras?
4. Site Coordinator Information & Resources
   a. Site Coordinator Resources
      i. http://www.trashbash.org/site-coordinator.html
      ii. Password: sitecoordinator2013
5. Upcoming Meetings & Coordination
   a. 2014 Meeting Dates
      December 10, 2014
   b. 2015 Meeting Dates
      January 14, 2015
      February 11, 2015
      March 11, 2015
6. Site Inspection / Review
   a. Review & Revise Site Map / Layout for Dumpsters, Tents, and Port-o-Lets
      i. Questions / concerns?
7. Budget & Allocation
   a. Additional Supplies / Material Needs?
   b. Potential New Outdoor Signage
8. New Business & Concerns
   a. Concerns, issues or changes from last year.

Next Meeting:
Wednesday, October 8, 2014 at 10:00am
Houston-Galveston Area Council
3555 Timmons Lane
2nd Floor conference room B

Site Coordinators Website
http://www.trashbash.org/site-coordinator.html
AGENDA

Event Date: Saturday, March 28, 2015

Agenda Items

1. Welcome & Introductions
   a. Becki Begley, Trash Bash Education Specialist
   a. Sponsorship Letter
   b. Returning Sponsors?
   c. New Sponsors / Sponsorship Opportunities?
3. Branding & Design
   a. 2015 Patch Design
   b. Postcards – Additional Needs?
   c. Promotion – Houston Public Media, Greensheet, others?
   d. Staff T-Shirts?
4. Site Coordinator Information & Resources
   a. Site Coordinator Resources
      i. http://www.trashbash.org/site-coordinator.html
      ii. Password: sitecoordinator2013
5. Upcoming Meetings & Coordination
   a. 2015 Meeting Dates
      January 14, 2015 (amended to January 21, 2015)
      February 11, 2015
      March 11, 2015
6. Site Inspection / Review
   a. Review & Revise Site Map / Layout for Dumpsters, Tents, and Port-o-Lets
      i. Questions / concerns?
7. Budget & Allocation
   a. Additional Supplies / Material Needs
      i. Hot Dogs – All Beef?
8. New Business & Concerns
   a. Concerns, issues or changes from last year.

Next Meeting:
Wednesday, January 14, 2015 at 10:00am
Houston-Galveston Area Council
3555 Timmons Lane
2nd Floor conference room B
AGENDA

Event Date: Saturday, March 28, 2015

Agenda Items

1. Welcome & Introductions
2. Texas Outhouse Presentation (tentative, have not confirmed as of 1/15/15)
   a. Process of delivery, setup and retrieval
   b. Need for aerial maps (Google Maps) for drop points
3. Fundraising
   a. Deadline of January 31, 2015 for inclusion on promotional materials
   b. Sponsorship Letter
   c. Returning Sponsors Report
   d. New Sponsors / Sponsorship Opportunities
4. Branding & Design
   a. Patches ordered
   b. T-shirts vendor chosen
   c. Postcards – Additional Needs? Available today in English and Spanish
   d. Promotion
      i. Houston Public Media, Greensheet, others?
      ii. Social Media: Facebook, Twitter, Nextdoor – share from TrashBash pages
   e. Site Coordinator T-shirts (will provide one per site) – need sizes this week
5. Group Reservation Form - live now at www.trashbash.org in Volunteer tab
6. Site Coordinator Information & Resources for updating
   a. Site Coordinator Resources (more info added)
      i. http://www.trashbash.org/site-coordinator.html
      ii. Password: sitecoordinator2014
   b. Allocations requests (15 of 16 are complete)
   c. Transportation requests and route maps for drivers
   d. Port-a-lets (see agenda item2)
   e. Site Information Page - http://www.trashbash.org/sites.html
   f. Trash/Tire pick-up maps
      i. HCFCD tire pickup coordination
      ii. Other sites
7. Site Budgets – will send as information requests are completed
8. Site Inspection / Review
   a. Review & Revise Site Map / Layout for Dumpsters, Tents, and Port-o-Lets
      i. Questions / concerns?

9. Update on F.O.G. education game proposal

10. Entertainment possibility – Noble Motion Dance (3 sites?)

11. Upcoming Meetings & Coordination
   a. 2015 Meeting Dates
      * February 11, 2015
      * March 11, 2015

12. New Business & Concerns
   a. Concerns, issues or changes from last year.

**Next Meeting:**
Wednesday, February 11, 2015 at 10:00am
Houston-Galveston Area Council
3555 Timmons Lane
2nd Floor conference room B
AGENDA

Event Date: Saturday, March 28, 2015

**Agenda Items**

1. Welcome & Introductions
2. Sponsorship and Fundraising Report
   a. Totals for cash and in-kind
   b. Individual site sponsors – need information for banners by 2/13
   c. Site budgets have been distributed
3. Branding and Design
   a. Patches – distribution today
   b. T-shirts
   c. Postcards – take more if need them
   d. Posters
   e. Wristbands – distribution today
   f. Big Signs – schedule early pick up from storage units
   g. Site Banners (see above)
   h. PSA for distribution
      i. English [https://www.youtube.com/watch?v=HuvOO0QiPHk](https://www.youtube.com/watch?v=HuvOO0QiPHk)
      ii. Spanish [https://www.youtube.com/watch?v=LfG22vbmDPw](https://www.youtube.com/watch?v=LfG22vbmDPw)
   i. Media distribution report
   j. Promotion through social media
4. Educational Opportunities
   a. F.O.G. game progress
   b. Expansion of site educational activities possibilities – Luz Locke presentation
5. Group Reservation Form - [www.trashbash.org](http://www.trashbash.org) in Volunteer tab
6. Site Coordinator Resources (more info added)
   a. [http://www.trashbash.org/site-coordinator.html](http://www.trashbash.org/site-coordinator.html)
   b. Password: sitecoordinator2014
7. Information about Distribution Procedures
   a. Looking for alternate site due to H-GAC building construction
   b. Change in chips/cookies due to logistics
8. Site Inspection / Review – check out sites for surprises

Site Coordinators Website
[http://www.trashbash.org/site-coordinator.html](http://www.trashbash.org/site-coordinator.html)
9. Site Coordinator Information & Resources Still Needed
   a. Process for next year – think about it for post-event discussion
   b. Need day of event cell numbers/contact for each site
   c. Transportation route maps
      i. Terry Hershey Park (no map)
      ii. Lake Houston (no map)
      iii. Galveston Bay – Seabrook (need verification)
      i. Galveston Bay – Virginia Point (needs verification)
   e. Port-a-let layout maps, delivery preference, special instructions
      i. Bastrop Bayou
      ii. Terry Hershey
      iii. Cypress Creek
      iv. Lake Houston
      v. Sims Bayou
      vi. Little Thicket
      vii. Jersey Village
   f. Trash/Tire pick-up maps
      i. HCFCD tire pickup coordination
      ii. Other sites
   g. Date/Approximate Time for Flower’s Bakery hotdog bun pick up – schedule for sign up

10. Entertainment – Noble Motion Dance (Armand Bayou, Lake Conroe, 3rd site tbd?)

11. Upcoming Meetings & Coordination
    a. 2015 Meeting Dates
       March 11, 2015
       March 25, 2015 (Distribution Date)
       March 26 & 27 (Storage Unit Dates)
       March 25-27 (Hotdog bun pick up)

12. New Business & Concerns
    a. Concerns, issues or changes from last year.

Next Meeting:
Wednesday, March 11, 2015 at 10:00am
Houston-Galveston Area Council
3555 Timmons Lane
2nd Floor conference room B
AGENDA

Event Date: Saturday, March 28, 2015

**Agenda Items**

1. Welcome & Introductions
2. Alamo Bus Service (Valerie Guevera) – smooth transport suggestions
3. Fundraising
   a. Final budgets – *Bastrop Bayou, Terry Hershey, Dickinson Bayou, Seabrook, Sims Bayou* (sign for them)
   b. HEB gift card distribution
4. Branding & Design
   a. Polos for coordinators (men are here for distribution)
   b. Spanish postcards (400+ still left)
   c. Sponsor posters – please take more if you need them
5. Group Reservation Form Report and Comments
6. Site Coordinator Information & Resources for Updating
   a. Need date for hot dog bun pickup and which location – *Terry Hershey, Cypress Creek, Bastrop Bayou, Dickinson Bayou, Seabrook, Lake Houston* (sign up sheet)
   b. Sound permits for City of Houston Parks – *Little Thicket, Moody Park, Mason Park, Sims Bayou* (sign for them)
   c. Wristbands – *Bastrop Bayou* (sign for them)
   d. Patches – *Bastrop Bayou and Galveston/Seabrook* (sign for them)
   e. Big signs – date numbers are here (pick up today – need two per sign)
7. Site Inspection / Review
   a. City of Houston Parks – no smoking in the park must be enforced
   b. Any reported changes or issues to report for any sites
8. Update on F.O.G. Education Game
9. Entertainment
   a. Noble Motion Dance performance updates (Armand Bayou, Jersey Village, Lake Conroe)
   b. T-shirt contest awards ceremony information (Jersey Village)
10. Upcoming Meetings & Coordination
   a. 2015 Meeting Dates
      
      March 25, 2015 – Distribution at GCA (Washburn Tunnel) and Harris County Pollution Control Center locations
      
      March 26 – Arrington’s Self Storage (Clear Lake) Distribution
      i. Sign up today
      
      March 27 – Bull’s Eye (Houston) Distribution
      i. Sign up today
      
      March 25, 26, 27 – hot dog bun pick up dates (see above)
      
      March 28 – Trash Bash

11. New Business & Concerns
   a. Community Service certificate proposal
   b. Concerns, issues or changes from last year
AGENDA

Event Date: Saturday, March 28, 2015

Agenda Items

1. Welcome & Introductions

2. FOG Game Demonstration

3. 2015 Dates – Reminders & New Items
   a. **March 25, 26 or 27 – HOT DOG BUN PICKUP**
      Hotdog bun pick up at Flowers Bakery (one of three locations) – you should have a calendar invite with your sign up day
   b. **March 30 – ARRINGTON SUPPLY RETURN**
      30-minute increments from 9 AM – 1 PM
   c. **March 31 – BULL’S EYE SUPPLY RETURN**
      30-minute increments from 9 AM – 1 PM
   d. **May 18, 2015**
      Appreciation Luncheon at Brady’s Landing Restaurant

4. Site Coordinators
   a. Safety Review
   b. Items on Site Coordinator Page
      i. New FTP Site for Photos
      ii. Day of Event Phone List
      iii. Permits
      iv. Transportation Manifests & Maps
      v. Community Service Certificates
         1. [http://www.trashbash.org/site-coordinator.html](http://www.trashbash.org/site-coordinator.html)
         2. Password: sitecoordinator2014
   c. Post-Event Close-Out: Reminder!
      i. All Materials / Back-Up / Receipts Due By April 15, 2015 by COB
GCA & HCPC SUPPLIES

WASHBURN TUNNEL - TODAY
9 AM – 10 AM / 11 AM – 12 PM

Items for pickup at H-GAC:
- Bottled Water
- T-Shirts
- Site Coordinators Phone List
- Remaining HEB Gift Cards (If Needed/Available)
- Lake Conroe Only
  1. FOG Game
  2. Thank You Banner

Harr is County Pollution Control - TODAY
11 AM – 1 PM

Items for pickup at H-GAC:
- Hotdogs
- Cookies
- Chips
- Some Paper goods (hot dog boats)

What you should bring:
- A dolly, if you think you need one
- Ice chest(s) for the hotdogs
- Boxes / bags for transporting materials, as needed
STORAGE UNIT PICKING UP SUPPLIES

Arrington’s in Clear Lake  
Thursday, March 26

Storage Unit Address:  
14102 Bay Pointe Ct  
Houston, TX

Unit Number 654  
Gate Code: *6548962#

<table>
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<th>CLEANUP SITE</th>
<th>TIME</th>
<th>PERSON RESPONSIBLE</th>
<th>CELL NUMBER</th>
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</thead>
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<tr>
<td>Sims Bayou</td>
<td>9:00</td>
<td>Dennis Parnell</td>
<td>832-472-1258</td>
</tr>
<tr>
<td>Bastrop Bayou</td>
<td>9:15</td>
<td>Vanessa Giles</td>
<td>979-201-1095</td>
</tr>
<tr>
<td>Brays Bayou</td>
<td>9:30</td>
<td>Lisa Leija / Lisa Groves</td>
<td>832-418-0979</td>
</tr>
<tr>
<td>Dickinson</td>
<td>10:00</td>
<td>Joan Malmrose</td>
<td>281-385-4499</td>
</tr>
<tr>
<td>Seabrook</td>
<td>10:30</td>
<td>Arthur Chavez</td>
<td>281-474-3286</td>
</tr>
<tr>
<td>Armand Bayou</td>
<td>11:00</td>
<td>Emily Ford</td>
<td>281-740-0534</td>
</tr>
<tr>
<td>Virginia Point</td>
<td>11:30</td>
<td>Terri Strachan</td>
<td>713-818-2889</td>
</tr>
</tbody>
</table>

What you should bring:
- A dolly, if you have one
- Boxes / bags for transporting materials, as needed
Bull’s Eye in Houston  
Friday, March 27

Storage Unit Address:  
4250 Southwest Freeway  
Houston, TX 77027

Unit Number A-18  
Gate Code: *101815#

<table>
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<th>PERSON RESPONSIBLE</th>
<th>CELL NUMBER</th>
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</thead>
<tbody>
<tr>
<td>Cypress Creek (Collins Park)</td>
<td>9:00</td>
<td>Jim Robertson</td>
<td>713-419-8584</td>
</tr>
<tr>
<td>Ermel Elementary</td>
<td>9:30</td>
<td>Michael Anne L.</td>
<td>281-799-8392</td>
</tr>
<tr>
<td>Buffalo Bayou – Terry Hershey Park</td>
<td>10:00</td>
<td>Greg Daniell</td>
<td>281-813-5920</td>
</tr>
<tr>
<td>Lake Houston</td>
<td>11:30</td>
<td>Jerrel Geisler</td>
<td>281-467-2259</td>
</tr>
<tr>
<td>Little White Oak Bayou- Moody</td>
<td>12:00</td>
<td>Maggy Solis</td>
<td>832-620-4567</td>
</tr>
<tr>
<td>Little Thicket</td>
<td>12:30</td>
<td>Mike McClellan</td>
<td>713-478-5366</td>
</tr>
</tbody>
</table>

What you should bring:  
- A dolly, if you have one  
- Boxes / bags for transporting materials, as needed

5. New Business & Concerns?
APPENDIX D

Promotional Materials
River, Lakes, Bays ‘N Bayous Trash Bash®
Saturday, March 28, 2015

www.TrashBash.org | 281-486-9500 | WaterResources@h-gac.com
Event funded in part through the Texas Commission on Environmental Quality Supplemental Environmental Projects program by contributions from respondents in enforcement actions.

TRASH BASH® LOCATIONS
Armand Bayou Bay Area Park
Bathay Bayou (Marlin Mahou)
Bayou Bayou (Masonic Park)
Buffalo Bayou (North Dairyman Street)
Buffalo Bayou Upper (Bert Hiebly Park)
Cypress Creek (Collins Park)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook Boath Ramp at Hwy 146)
Galveston Bay (Virginia Point Peninsula Preserve)
Lake Conroe (Cagle Recreation Area)
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Moody Park)
Sim Bayou (Glenbrook/Simms Woods Park)
White Oak Bayou (Olle Thielke Park)
White Oak Bayou North (Nant Elementary School)
White Oak Bayou Upper (Jersey Village)

Clean it like you mean it, rain or shine!
POSTCARDS
(Spanish Version)

River, Lakes, Bays `N Bayous
Trash Bash®
Sábado, 28 de Marzo del 2015

www.TrashBash.org | 281-486-9500 | WaterResources@h-gac.com
Evento patrocinado en parte por el Proyecto Ambiental Suplementario, de la Comisión de Calidad Ambiental de Texas (TCP) mediante multas procedentes de infracciones ambientales.

UBICACIONES DE TRASH BASH®

Armand Bayou (Bay Area Park)
Bastrop Bayou (Martin Marina)
Brays Bayou (Misten Park)
Buffalo Bayou (North Harrman Street)
Buffalo Bayou Upper (Terry Hershey Park)
Cypress Creek (Cullen Park)
Dickenson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook/Royal Ramp at Hwy 146)
Galveston Bay (Virginia Point Peninsula Preserve)
Lake Conroe (Cagle Recreation Area)
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Orange Park)
Siem Bayou (Glenbrooke/Revelle/Stone Woods Park)
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Germel Elementary School)
White Oak Bayou Upper (Jersey Village)

¡Limpia con todas tus ganas, llueva o haga sol!
Trash Bash

Saturday, March 28, 2015
8:00 AM - 1:30 PM

Free Lunch • Entertainment • T-Shirts • Door Prizes

Volunteer at any of our 15 Sites!
WWW.TRASHBASH.ORG

Thanks to our generous sponsors:

---

GOLD SPONSORS

Association of Bayport Companies, Calumet Penreco LLC, Harris County Flood Control District, Pasadena Refining System, Inc., Texas Outhouse

SILVER SPONSORS

Air Liquide Large Industries US LP • Air Products LLC • American Acryl L.P. • BASF (LaPorte & Pasadena Facilities) • Bayou Preservation Association • Boeing Company • Celanese • Chevron Phillips Chemical Co. L.P. – Pasadena Plant • City of Pasadena Crowley • EASTMAN • Galveston Bay Estuary Program • Office, Inc. • Kots Associates, Inc. • Kuraray America, Inc. • NALCO Champion, An Ecobay Company • Occidental Chemical Corporation • San Jacinto River Authority • South Coast Terminals LP • Styrolution America LLC • The Goodyear Tire & Rubber Co. • Houston Chemical Plant • The Lubrizol Corporation • TRECOR Chemical United Airlines • US Forest Service • Waste Connections of Texas • Waste Management

Event funded in part through the Texas Commission on Environmental Quality Supplemental Environmental Projects Program by contributions from respondents in reimbursement actions.
River, Lakes, Bays 'N Bayous

Trash Bash
1994 - 2014 results

The largest single-day shoreline clean up in Texas

Clean up sites: 16

4,091,500 pounds of trash collected

Total volunteers: 93,626

Tires picked up: 9,183

24,300 pounds of materials recycled

Miles of shoreline cleaned: 957.53

www.trashbash.org
OTHER PROMOTIONAL MATERIALS

- Large 4’x8’ event signage
- Welcome banners
- Sponsor thank you banner
COMMEMORATIVE PATCH

RIVER, LAKES
BAYS 'N BAYOUS TRASH BASH®

Clean It Like You Mean It!

2015
T-SHIRT DESIGN
(FRONT)

Clean it like you mean it!

TRASH BASH 2015

Grey 431
Red 485
Yellow 109
Green 368
Blue 299
Black
11.5" Chest
T-SHIRT DESIGN
(BACK)

RIVER, LAKES
BAYS ‘N BAYOUS TRASH BASH®

Association of Bayport Companies, Calumet Penreco LLC, Harris County Flood Control District, Pasadena Refining System, Inc., Texas Outhouse

Air Liquide Large Industries US LP • Air Products LLC • American Acryl L.P. • BASF (LaPorte & Pasadena Facilities) Bayou Preservation Association • Boeing Company • Celanese • Chevron Phillips Chemical Co. L.P. - Pasadena Plant • City of Pasadena Crowley • EASTMAN • Galveston Bay Estuary Program • I/Office, Inc. • Klotz Associates, Inc. • Kuraray America, Inc. NALCO Champion, An Ecolab Company • Occidental Chemical Corporation • San Jacinto River Authority • South Coast Terminals LP Styrolution America LLC • The Goodyear Tire & Rubber Co. - Houston Chemical Plant • The Lubrizol Corporation • TRECORA Chemical United Airlines • US Forest Service • Waste Connections of Texas • Waste Management

www.TrashBash.org
APPENDIX E

Select Event Photographs
CORPORATE/CIVIC PARTICIPATION
WATERSHED PROTECTION EDUCATION

Pitch the Poop
(Pet Waste)

Defeat the Grease Monster
(Fats, Oils, Grease)

Where’s My Watershed?
HARD AT WORK
RESULTS

37.4 TONS of TRASH
1.3 TONS of RECYCLING
CELEBRATION

SPONSORS AND COORDINATORS AT APPRECIATION LUNCHEON
APPENDIX F

Select Media
Ad in *The Greensheet*

**RIVER, LAKES, BAYS 'N BAYOUS TRASH BASH®**

22ND ANNUAL

8:30AM-1:30PM • MARCH 28, 2015 • 15 SITES AVAILABLE

Join thousands of volunteers across the region picking up trash, tires and other debris at area waterways. There’ll be free food, T-shirts, educational games and fun for the whole family!


Ad ran on:

- March 12
- March 19
- March 25
- **Cover for week of March 17-23**

*(see next page)*
The Greensheet Brings You Buyers

This Week

Merchandise
ROTTWEILER BORDER COLLIE puppies, $250. (281)338-8460 INDIvidual
RABBITS, females and males, $25 each. (281)392-6032, INDIVIDUAL
HOMEMADE NEW DOGHOUSES for sale, $60 each. (281)392-6032, INDIVIDUAL
AWESOME 1985 AM FORD PICKUP truck with original moon roof, 85K miles, $400 INDIvidual

Real Estate
2-BEDROOM HOME 1955 sf, garage, carport, deck with awning, remodeled bathroom, 77584, $145,000 negotiable. (281)251-6070, INDIVIDUAL
3-BEDROOM HOME Lake Livingston. Lot 14000 sf, Lake view, $155,000. (713)429-1651, INDIVIDUAL
UNRESTRICTED LOT 9062 acres, water, boats, and electricity. 1980 Ranch Estates Dr, 77587. $47,000. (281)393-2845 BROKER

Employment
BUSINESS CLERK in League City. Looking for experienced worker, part time. Ph. Mimi, (281)393-5866
HIRING TEACHER AIDES for infants, toddlers, and Pre-K. (281)293-8962
SEVERAL POSITIONS available. Mechanics, Service Writers, and Managers. Service Writer $48K to $60K. Direct Fax resume to (281)393-1094, contact Joseph, (281)393-2169

Spruce Up Your Yard

Look inside for deals in our Home and Garden section.

Best Friends
Find yours in our Animals, Pets & More section inside.

Tons of Jobs Inside

Now to town? Everybody shops TheGreensheet.com
On the go? Download TheGreensheet mobile app!
ENGLISH
30-second radio PSA

Get ready to Clean it Like You Mean it on March 28 at the annual River, Lakes, Bays and Bayous Trash Bash. That’s right, come on out and do your part to help clean up area waterways. There’s free food, T-shirts and lots of fun and entertainment for volunteers. And with 15 cleanup sites around the region, you’re sure to find one nearby. For more information, visit www.trashbash.org.

EN ESPANOL
30-second radio PSA

ALISTENSE PARA LIMPIARLAS CON MUCHAS GANAS! Y ESTAMOS HABLANDO DE NUESTRAS CORRIENTES DE AGUA! EL DIA 28 DE MARZO SE LLEVARA A CABO EL EVENTO ANUAL DE LIMPIEZA DE RIOS, LAGOS, BAHIAS Y CANALES, LLAMADO TRASH BASH. CON 15 LOCALIDADES DIFERENTES HAY UNA MUY CERCA A USTED. VENGA Y PONGA SU PARTE EN LA LIMPIEZA DE NUESTRO MEDIO AMBIENTE. LOS VOLUNTARIOS RECIBIRAN COMPLETAMENTE GRATIS COMIDA, CAMISETAS Y MUCHO ENTRETENIMIENTO. PARA MAS INFORMACION VISITE WWW.TRASHBASH.ORG
Pick up trash March 28; help out, get free lunch

By Robin Foster | March 24, 2015 | Updated: March 26, 2015 8:50am

Rivers, Lakes, Ravs ’N Ravous Trash Bash past participants hunt for litter in Terry Hershey Park. Across the

See next page for text of article.
Perhaps while driving on a busy roadway you've seen an empty soda can or water bottle blowing up from the back of a truck or trailer and onto the street - out of sight, out of mind, right?

Nowadays, thousands would answer, "No," and tell you what might happen next. Often that litter is washed through storm drains into a local Houston waterway, maybe even one your family and friends use for recreation like Cypress Creek, Buffalo Bayou or Galveston Bay.

Then annually, thousands of volunteers spread out across the region to pick it all up in the Rivers, Lakes, Bays 'N Bayous Trash Bash.

"I have been involved in Trash Bash since high school, and each year this event reminds me that many members of our community are truly passionate about protecting our waterways," says Brittany Tones, a site coordinator in the 22nd annual event that will take place from 8 a.m. to 1:30 p.m. on Saturday, March 28.

Tones will be working at Collins Park, located on Cypress Creek at 6727 Cypresswood Drive in Spring.

The location had its largest volunteer turnout ever for last year's Trash Bash.

About 750 individuals removed 42 cubic yards of trash from the creek and some of its tributaries.

Across the Houston-Galveston region, as many as 5,000 volunteers take part in Trash Bash each year, making it the state's largest waterway clean-up.

This year's event includes 15 locations, extending from the north end of Lake Conroe to Galveston Bay.

The clean-ups end around noon, and volunteers are treated to lunch and entertainment until about 1:30 p.m.

Details, times and contacts for all Trash Bash locations, as well as registration forms, can be found online at www.trashbash.org.

Large groups are encouraged to preregister, and youths will need an adult's signature on the forms.

Trash Bash volunteers are advised to wear closed-toe shoes and pants, not shorts.

Upon registration at each site, volunteers receive a T-shirt, gloves and trash bags. Water also is provided.

The Texas Conservation Fund manages the event with support from the Houston-Galveston Area Council and involvement by the nonprofit Bayou Preservation Association, a citizen's group devoted to watershed management, conservation, restoration and recreation.

Jim Robertson, a BPA board member who chairs the Cypress Creek Greenway Project, will be working with Tones March 28 in Collins Park.

Volunteers here split up and are shuttled by bus to multiple locations on Cypress Creek and its tributaries. All of the clean-up occurs on land.

"It's surprising the amount of trash you do pick up," Robertson said. He's seen things like an old mower frame, sofas and chairs pulled out of the creek.

Since Trash Bash started, more than 2,000 tons of trash has been removed from area waterways. Last year, 4,622 volunteers covered 157 miles of shoreline and removed 37.6 tons of trash and 2,858 pounds of recyclable materials.

"But one of the real benefits I see is you get to educate young people - Boy Scouts and Girl Scouts and groups like that - about the wonderful areas around our creeks and waterways," Robertson said. "So many people tell me later they had no idea we have such great areas like these.
Other Houston Chronicle Stories

**Volunteer: Help keep area's waterways clean**

March 1, 2015 | HOUSTON CHRONICLE

Clean up area's waterways. HOUSTON CHRONICLE. Really clean up as a volunteer for "Trash Bash 2015," taking place March 28, at a number of greater Houston waterway sites from Lake Conroe to Galveston. ...

**Volunteers ready to target trash along Cypress Creek**

March 24, 2015 | Bryan Kirk | HOUSTON CHRONICLE

... the waterway. The 22nd annual River, Lakes, Bays 'N Bayous Trash Bash will be held from 8 am until noon March 28 and will take place at various sites along Cypress Creek. The program ...
Social Media
FOR IMMEDIATE RELEASE
March 3, 2015

Contacts:
Kathy Janhsen: 713-993-2423 or kathy.janhsen@h-gac.com
Becki Begley: 713-993-2410 or becki.begley@h-gac.com

22ND ANNUAL TRASH BASH SET FOR MARCH 28, 2015

River, Lakes, Bays ’N Bayous Trash Bash® is pleased to announce that we will be holding our 22nd annual clean up of the Galveston Bay Watershed on March 28, 2015 at 8:30 AM. This event promotes environmental stewardship of our Watershed through public education by utilizing hands-on educational tools and developing partnerships between environmental, governmental, and private organizations.

Facts & Figures
Started in 1993 with seven sites, Trash Bash® has grown to 15 sites across the Galveston Bay Watershed with approximately 5,000 volunteers annually!
In 2014 alone, 4,622 volunteers cleaned 157 miles of shoreline; collected 37.6 tons of trash; and recycled 2,858 pounds of collected materials. Of the 4,622 volunteers, 1,926 were under 18 years of age, further contributing to our mission to educate and empower the next generation in caring for the watershed.

Get Involved!
Wondering what you can do to protect our Watershed? Consider volunteering or sponsoring us!

Volunteering
Participating in this half-day cleanup event takes just three easy steps!

1. Visit www.trashbash.org to download a registration / liability form and select a site.
2. Bring your registration / liability form to your site’s Check-In Station beginning at 8:30 AM on March 28, 2015.**
3. Get started cleaning!

**Please remember, volunteers under 18-years of age must have a legal guardian sign their registration form. Additionally, groups of six or more are encouraged to contact their site coordinator for special instructions a minimum of 72 hours prior to the event.

Sponsorship Opportunities
Participating in this important event doesn’t mean you have to get your hands dirty. Multiple sponsorship levels are available for our corporate friends, along with gift-in-kind donations, and monetary contributions by private citizens / organizations.
All contributions are tax-deductible, and help further the cause of protecting our Watershed. The Corporate Sponsorship Form can be found online; inquiries regarding private contributions and gifts-in-kind donations should be made to lnorton@gcwda.com.

What to Expect the Day-Of

Trash Bash® provides an opportunity for people from all age groups to work together in order to accomplish a single goal: to clean up the Galveston Bay Watershed!

Upon check-in, volunteers are provided with gloves, trash bags, water, and clean-up instructions. Other perks include receiving an official Trash Bash® T-Shirt, lunch, eligibility for door prizes, and lots of educational activities and materials.

A commemorative patch is available for Scouts and patch collectors. Closed toes shoes are required to participate; please dress appropriately for work outdoors.

For more information visit www.TrashBash.org, call the Trash Bash® Hotline at (281) 486-9500, or email WaterResources@h-gac.com.
APPENDIX G

Sample Site Allocation Form
## 2015 - Galveston Bay (Virginia Point Peninsula Preserve)

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<td>250</td>
<td>231</td>
<td>250</td>
<td>142</td>
<td>250</td>
<td></td>
<td>14-Mar-15</td>
</tr>
</tbody>
</table>

### Promotion

<table>
<thead>
<tr>
<th>Promotion</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blank Postcards English</td>
<td>25</td>
<td>25</td>
<td>received 100 on 1/21</td>
</tr>
<tr>
<td>Blank Postcards Spanish</td>
<td>0</td>
<td>0</td>
<td>received 100 on 1/21</td>
</tr>
<tr>
<td>Posters</td>
<td>25</td>
<td>25</td>
<td></td>
</tr>
</tbody>
</table>

### Registration, Scouting, Tents

<table>
<thead>
<tr>
<th>Promotion</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Forms English</td>
<td>200</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>Registration Forms Spanish</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Wristbands</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>Patches</td>
<td>50</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Tents (10 x 10)</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

### Transportation

<table>
<thead>
<tr>
<th>Promotion</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buses</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Shuttles</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Vans</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

### Food and Drinks

<table>
<thead>
<tr>
<th>Promotion</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hot Dogs (1.5 per person; we will match with the</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Hot Dog Paper Boats (500 per pack)</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Buns (1.5 per person, we will match with the hot</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Chips (one bag per person)</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>Cookies (one pack has 2 cookies, 1 pack per</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>Water (2.5 bottles of water per person)</td>
<td>625</td>
<td>625</td>
<td></td>
</tr>
<tr>
<td>Soda (1.5 cans pers person)</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Amount you had last year</td>
<td>#Needed</td>
<td>Comment</td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>--------------------------</td>
<td>---------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Bags of Ice (a bag is 40 pounds)</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Cooler Boxes</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Paper Rolls</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Napkin Cartridges (875 napkins per cartridge)</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Napkin Dispensers / Stands</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Waste, Garbage and Port-A-Lets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recycling Unit Green</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Recycling Unit Blue</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Garbage Bags for Recycling Unit Blue</td>
<td>12</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Garbage bags (how many total, 100 per roll) black</td>
<td>600</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Garbage bags (how many total, 100 per roll) white</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Garbage Pickers</td>
<td>65</td>
<td>65</td>
<td></td>
</tr>
<tr>
<td>Event Boxes</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Event Box Liners</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Dumpsters (what size, 40 yard/30 yard, how many?)</td>
<td>2</td>
<td>2</td>
<td>Need 40 yard</td>
</tr>
<tr>
<td>Roll-Off Bins (what size, how many?)</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Port-a-lets</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Port-a-lets, handicapped</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Handwashing Units</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Kubotas to haul trash</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>T-Shirts and Gloves</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T-Shirts Youth Medium</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>T-Shirts small</td>
<td>60</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>T-Shirts medium</td>
<td>75</td>
<td>55</td>
<td></td>
</tr>
<tr>
<td>T-Shirts large</td>
<td>45</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>T-Shirts XL</td>
<td>40</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>T-Shirts XXL</td>
<td>10</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>T-Shirts XXXL</td>
<td>20</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts small</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts medium</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts large</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts XL</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts XXL</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Staff T-Shirts XXXL</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Gloves, small (1 Bundle = 12 Pairs Gloves)</td>
<td>7 Bundles</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Gloves, medium, total pairs (1 Bundle = 12 Pairs)</td>
<td>7 Bundles</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>Gloves, large, total pairs (1 Bundle = 12 Pairs)</td>
<td>9 Bundles</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Gloves, X-large, total pairs (1 Bundle = 12 Pairs)</td>
<td>4 Bundles</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Education</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interactive Display</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Environmental Magic Kit</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Sandwich Board (PtP)</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Trash Cans (PtP)</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Play-Doh (PtP)</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Pitch the Poop Poster</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Trifold Display (includes the 3 posters)</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Safety and First Aid</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Aid Kit</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>First Aid Sign</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Megaphones</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Safety Vests</td>
<td>15</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>&quot;Safety is First&quot; Poster</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Warning from Snakes &amp; Poison Ivy Poster</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signage</th>
<th>Amount you had last year</th>
<th>#Needed</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trash Bash Stickers</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Arrows</td>
<td>50</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Date Stickers (you will need 2 per large sign)</td>
<td>4</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Bandit Signs &quot;Trash Bash&quot;</td>
<td>30</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Bandit Signs &quot;No Parking&quot;</td>
<td>5</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Bandit Signs &quot;No Parking, Buses Only&quot;</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Quantity 1</td>
<td>Quantity 2</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------</td>
<td>------------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>Bandit Signs &quot;Drop Trash Here&quot;</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Bandit Signs &quot;Bus Stop&quot;</td>
<td>3</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Wirestakes for Trash Bash Signs</td>
<td>41</td>
<td>41</td>
<td></td>
</tr>
<tr>
<td>Banner &quot;Welcome to Trash Bash&quot;</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>&quot;Thank You&quot; Sponsors Banner</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>4 x 8 Yellow Trash Bash sign</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>4 x 8 Metal frame (comes with 2 legs)</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

Printed Name of Site Representative  
Signature  
Date

Printed Name of TB Coordinator  
Signature  
Date
APPENDIX H

Sample Maps: Dumpster and Port-o-Lets

Lake Houston Marina  
10611 FM 1960 East  
Houston, TX 77336  

Jerrel Geisler  
(281) 467-2259 cell  
(832) 395-3780 office  

- **Three Port-a-lets**  
  - Standard  
  - Two Handwashing Unit  

Place units in the parking lot  
South of main marina building.

- **1 – 40 yard dumpster**

- **Tire pickup**

**FM 1960 East**
APPENDIX I

Trash Bash Website and Coordinator Page
Clean It Like You Mean It!

Every year, thousands of volunteers gather along Texas waterways to do their part in cleaning up the environment by participating in the largest single day waterway cleanup in the state of Texas, the River, Lakes, Bays 'N Bayous Trash Bash®.

Want to help? Click the link below to learn more about Trash Bash® 2016 on Saturday, March 19, 2016.

Trash Bash® 2016

Thank you to all the Trash Bash 2015 volunteers and sponsors!

Join us next year on Saturday, March 19, 2016 to clean up our waterways!

Home Page for Trash Bash Website: www.trashbash.org
Site Coordinator Resource Page on Trash Bash Website
Password Protected

www.trashbash.org/site-coordinator.html

Site Coordinator Links & Tools

POSTER & PROMOTIONAL MATERIALS

DAY OF EVENT ITEMS
PDF File of all FTP Photo Upload Links for Sites
Phone List

2016 ALLOCATION & RETURNS
Armand Bayou (Bay Area Park)
Bastrop Bayou (Marlin Marina)
Brays Bayou (Mason Park)
Buffalo Bayou (Terry Hershey Park)
Cypress Creek (Collins Park)
PERMITS
Brays Bayou (Mason Park)
Little White Oak Bayou (Moody Park)
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ermel Elementary School)
White Oak Bayou - Upper (Jersey Village)

Sound Permits
Brays Bayou (Mason Park)
Little White Oak Bayou (Moody Park)
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ermel Elementary School)
White Oak Bayou - Upper (Jersey Village)

MEETING REPORTS
March 2015
February 2015
January 2015
December 2014
November 2014
September 2014

PORT O'LET LAYOUT
2016 Layout - Verified
Contacts & Schedules
Armand Bayou (Bay Area Park)
Bastrop Bayou (Marlin Marina)
Brays Bayou (Mason Park)
Buffalo Bayou (Terry Hershey Park)
Cypress Creek (Collins Park)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook)
Galveston Bay (Virginia Point Peninsula)
Lake Conroe
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Moody Park)
Sims Bayou
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ermel Elementary School)
White Oak Bayou - Upper (Jersey Village)

BUS/SHUTTLE/VAN ROUTES
2016 Vendor Manifests
Bus and Shuttle Allocation (3 tabs)
Alamo Manifest
Merlo Manifest
Armand Bayou (Bay Area Park)
Bastrop Bayou (Marlin Marina)
Brays Bayou (Mason Park)
Buffalo Bayou (Terry Hershey Park)
Cypress Creek (Collins Park)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook)
Galveston Bay (Virginia Point Peninsula)
Lake Conroe
Lake Houston (Lake Houston Marina)
Little White Oak Bayou (Moody Park)
Sims Bayou
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ermel Elementary School)
White Oak Bayou - Upper (Jersey Village)

TRASH & TIRE LAYOUT
2016 Layout - Verified
2016 Waste Connections Dumpster & Tire Locations
Bastrop Bayou (Marlin Marina)
2016 Republic Dumpster & Tire Locations
Buffalo Bayou (formerly North Drennan St. location)
Dickinson Bayou (Highway 3 Bridge)
Galveston Bay (Seabrook)
Galveston Bay (Virginia Point Peninsula)
Lake Conroe
Lake Houston (Lake Houston Marina)
2016 Budget Dumpster & Tire Locations
Collin's Park - Cypress
2016 HCFCD Pickup Locations
Armand Bayou (Bay Area Park) - tires only
Brays Bayou (Mason Park) - both
Lake Houston (Lake Houston Marina) - tires only
Little White Oak Bayou (Moody Park) - both
Sims Bayou (Glenbrook/Revelle/Sims Woods Parks) - both
White Oak Bayou (Little Thicket Park) - both

BUS/SHUTTLE/VAN ROUTES
2016 Vendor Manifests
Bus and Shuttle Allocation (3 tabs)
Alamo Manifest
Merlo Manifest

2016 Routes - Verified
Armand Bayou (Bay Area Park)
Bastrop Bayou - no transportation
Brays Bayou - no transportation
Buffalo Bayou (Terry Hershey Park)
Cypress Creek (Collins Park)
Dickinson Bayou - no transportation
Galveston Bay (Seabrook)
Galveston Bay (Virginia Point Peninsula)
Lake Conroe - no transportation
Lake Houston (Lake Houston Marina)
Little White Oak Bayou - no transportation
Sims Bayou
White Oak Bayou (Little Thicket Park)
White Oak Bayou North (Ermel Elementary School)
White Oak Bayou - Upper (Jersey Village)

COMMUNITY SERVICE CERTIFICATES
Certificates
Record Sheet

POST-EVENT FORMS
Site Event Form
Site Survey Form
Site Expense Form (TCF)
ATTACHMENT J

Regional and Site Coordinator Timelines
Regional Coordination - Timeline for 2015

May
1  Feedback forms from site coordinators due
2  Add new date to hotline
3  Add next event to website and Facebook, consider Spanish translation of website
4  Review Sponsorship Form (any changes?)
5  Site Coordinators to turn in all receipts for reimbursement (Deadline is end of May, fiscal year end closeout)
6  Contact "Potential New Sites"
7  Site Coordinators to turn in all signed registration forms to the Regional Coordinator
8  Design a Sample Letter for T-Shirt Art Contest and send to Coordinators
9  Update Trash Bash paper filing and prepare SharePoint Site for next event
10 Update Fundraising/Sponsor database with new input

June
1  Ask Exxon about next event and how to apply for sponsorship
2  Apply online for a grant with Shell, Exxon and others on file

July
1  Update Postcards Database with contacts from completed forms
2  Ask Lori Traweek about Budget Status to stock up on supplies

August
1  Send out sponsor letter
2  Send signed letter to site coordinators electronically for their fundraising efforts
3  Create email-version of the sponsor letter that can be sent as a follow up to a phone call
4  Draft Door Prize and Local Sponsorship letter and send to site coordinators
5  Send out Supplies Allocation List to each site
6  Send out reminder to Site Coordinators that any educational projects need to be approved by the Steering Committee
7  Postcard Design Completion / Send Off to Printer

September
1  Review Interactive Map of all Sites
2  Confirm/Update Maps and descriptions on website (Port-o-Lets, Tire / Trash PickUp / Bus Routes)
3  Deal with "undeliverable" sponsor letters
<table>
<thead>
<tr>
<th></th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Start Calling Sponsors who have not responded to the sponsor letter</td>
</tr>
<tr>
<td>5</td>
<td>Contact Waste Haulers to see if they can sponsor dumpsters: Republic Waste, Waste Management of Texas</td>
</tr>
<tr>
<td>6</td>
<td>Contact HCFCD about trash and tire pickup within Harris County</td>
</tr>
<tr>
<td>7</td>
<td>Inventory Items at Arrington's Self Storage</td>
</tr>
<tr>
<td>8</td>
<td>Inventory Supplies at Bull's Eye Storage</td>
</tr>
<tr>
<td>9</td>
<td>Repairs to Equipment if necessary</td>
</tr>
<tr>
<td>10</td>
<td>Request Suggestions for T-Shirt Design from Site Coordinators</td>
</tr>
<tr>
<td>11</td>
<td>Request Suggestions for Patch Design from Site Coordinators</td>
</tr>
<tr>
<td>3</td>
<td>Reserve Conference Rooms for next year</td>
</tr>
<tr>
<td>2</td>
<td>Request water from Nestlé, save as PDF, send to Delphine Fairley/Rick Heasley to follow up</td>
</tr>
<tr>
<td>3</td>
<td>Quotes for Port-a-Lets: Texas Outhouse</td>
</tr>
<tr>
<td>4</td>
<td>Verify tire pickup for the event: Montgomery County, Brazoria County, City of Seabrook, City of Dickinson, Texas City</td>
</tr>
<tr>
<td>5</td>
<td>Confirm Tire Disposal and add organizations providing this in-kind service to list of sponsors</td>
</tr>
<tr>
<td>6</td>
<td>Order gloves if necessary</td>
</tr>
<tr>
<td>7</td>
<td>Order garbage bags and paper products if needed</td>
</tr>
<tr>
<td>8</td>
<td>Finalize numbers and get a quote on garbage pickers or use KTB if they provide enough, if not then order</td>
</tr>
<tr>
<td>9</td>
<td>Stock up on megaphones and safety vests if needed</td>
</tr>
<tr>
<td>10</td>
<td>Stock up on paper products if needed: napkins, paper towels, paper boats</td>
</tr>
<tr>
<td>11</td>
<td>Finalize T-Shirt Design and finalize numbers</td>
</tr>
<tr>
<td>12</td>
<td>Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January</td>
</tr>
<tr>
<td>13</td>
<td>Postcard StD Mail Out</td>
</tr>
<tr>
<td>14</td>
<td>Finalize signage numbers and order if necessary</td>
</tr>
</tbody>
</table>

**October**

<table>
<thead>
<tr>
<th></th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Order recycling bags for ClearStream Containers if necessary</td>
</tr>
<tr>
<td>2</td>
<td>Finalize Poster Design (Pending Sponsor Names)</td>
</tr>
<tr>
<td>3</td>
<td>Get Sizes / Quotes for Trash Bash Polos</td>
</tr>
<tr>
<td>4</td>
<td>Apply with HEB, Cyndy Garza-Roberts</td>
</tr>
<tr>
<td>5</td>
<td>Get quote for kubotas and other equipment rental</td>
</tr>
<tr>
<td>6</td>
<td>Finalize Port-A-Lets list and Maps with Site Coordinators</td>
</tr>
<tr>
<td>9</td>
<td>Finalize Waste Hauling List and Maps with Site Coordinators</td>
</tr>
</tbody>
</table>

**November**

<table>
<thead>
<tr>
<th></th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Start Calling Sponsors who have not responded to the sponsor letter</td>
</tr>
<tr>
<td>5</td>
<td>Contact Waste Haulers to see if they can sponsor dumpsters: Republic Waste, Waste Management of Texas</td>
</tr>
<tr>
<td>6</td>
<td>Contact HCFCD about trash and tire pickup within Harris County</td>
</tr>
<tr>
<td>7</td>
<td>Inventory Items at Arrington's Self Storage</td>
</tr>
<tr>
<td>8</td>
<td>Inventory Supplies at Bull's Eye Storage</td>
</tr>
<tr>
<td>9</td>
<td>Repairs to Equipment if necessary</td>
</tr>
<tr>
<td>10</td>
<td>Request Suggestions for T-Shirt Design from Site Coordinators</td>
</tr>
<tr>
<td>11</td>
<td>Request Suggestions for Patch Design from Site Coordinators</td>
</tr>
<tr>
<td>3</td>
<td>Reserve Conference Rooms for next year</td>
</tr>
<tr>
<td>2</td>
<td>Request water from Nestlé, save as PDF, send to Delphine Fairley/Rick Heasley to follow up</td>
</tr>
<tr>
<td>3</td>
<td>Quotes for Port-a-Lets: Texas Outhouse</td>
</tr>
<tr>
<td>4</td>
<td>Verify tire pickup for the event: Montgomery County, Brazoria County, City of Seabrook, City of Dickinson, Texas City</td>
</tr>
<tr>
<td>5</td>
<td>Confirm Tire Disposal and add organizations providing this in-kind service to list of sponsors</td>
</tr>
<tr>
<td>6</td>
<td>Order gloves if necessary</td>
</tr>
<tr>
<td>7</td>
<td>Order garbage bags and paper products if needed</td>
</tr>
<tr>
<td>8</td>
<td>Finalize numbers and get a quote on garbage pickers or use KTB if they provide enough, if not then order</td>
</tr>
<tr>
<td>9</td>
<td>Stock up on megaphones and safety vests if needed</td>
</tr>
<tr>
<td>10</td>
<td>Stock up on paper products if needed: napkins, paper towels, paper boats</td>
</tr>
<tr>
<td>11</td>
<td>Finalize T-Shirt Design and finalize numbers</td>
</tr>
<tr>
<td>12</td>
<td>Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January</td>
</tr>
<tr>
<td>13</td>
<td>Postcard StD Mail Out</td>
</tr>
<tr>
<td>14</td>
<td>Finalize signage numbers and order if necessary</td>
</tr>
</tbody>
</table>

**November**

<table>
<thead>
<tr>
<th></th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Order recycling bags for ClearStream Containers if necessary</td>
</tr>
<tr>
<td>2</td>
<td>Finalize Poster Design (Pending Sponsor Names)</td>
</tr>
<tr>
<td>3</td>
<td>Get Sizes / Quotes for Trash Bash Polos</td>
</tr>
<tr>
<td>4</td>
<td>Apply with HEB, Cyndy Garza-Roberts</td>
</tr>
<tr>
<td>5</td>
<td>Get quote for kubotas and other equipment rental</td>
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<td>Finalize Waste Hauling List and Maps with Site Coordinators</td>
</tr>
</tbody>
</table>
Renew Storage Agreement with Arrington’s Self Storage
Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
Get in touch with Dixie Little League to determine hassle free setup and logistics of Trash Bash/Little League Parade

December
Order wristbands (check inventory by color and send deficit to Lori)
Finalize Patch Design
Quote/Order Patch (get allocations from sites)
Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
Renew Storage Agreement with Bull’s Eye Storage
Renew Agreement with "The Greensheet"

January
Distribute blank postcards to site coordinators
Confirm / Finalize H-E-B Commitment
Create PSA
Finalize Bus Route Maps and Descriptions (routes, schedules, size and number of buses)
Finalize Insurance list and send to Lori for Pugh Insurance
Order Event Boxes and Event Box Liners from Republic Waste if necessary
Update Press Release: For under 18 guardian’s signature has to be on registration form
Any other promotional activities start now
Remind Lori to request insurance certificates from Pugh Insurance: needed for permits and the event
Quotes/Orders for Buses and Vans
Prepare for Safety Training in February (?)
Continue Calling Sponsors who have not responded to the sponsor letter and continue to the end of January
Finalize sponsor commitments

February
Send "Local Sponsor Form" to Site Coordinators to collect their list of sponsors
Send Sponsor names and logos to Printing Company for T-Shirts, Posters and "Thank You" Banners
Order Posters
Review Site Budgets with Lori, prepare final site budget list for meeting and provide site coordinators with their numbers
Prepare permit application forms, hand out at first February meeting, get completed forms back after the meeting
For the three Galveston County sites hand out instructions what they need to do (instructions provided by Ron Schultz GCHD)
Poster printing, delivery and handout to site coordinators
Poster distribution to sponsors
Send updated Ad to "The Greensheet"
Track coverage and airing of media
Send PSA to Radio Stations
Send out Press Release to news media
Post PSA, Press Release and all other promotional pieces to Trash Bash website
Quote/Order Chips and Cookies
Quote/Order for Buns
Quote/Order for Hot Dogs, Chips and Cookies
Quote/Order Ice
Order/Replenish First Aid Kits
Finalize Local Sponsors List for "Thank You" and order "Thank You" Banners
Follow up with Port-a-let Provider to see if everything is set for the event
Follow up with Waste Haulers to see if everything is set for the event
Ask Sponsors for T-Shirt Sizes?
Review Locations and Maps with Port-a-let Provider
Review Locations and Maps with Waste Haulers
Determine Delivery of Water with Nestlé and Houston Biodiesel
Submit Special Events Application to City of Houston, Mayor's Office of Special Events
T-Shirt printing and delivery
Coordinate Appreciation Luncheon (Brady's Landing)
Pick up Park and Sound permits
"Thank you" Banner Printing and Delivery
Receive Water Donation from Nestlé Waters
Send out Port-a-let details to site coordinators (contacts, delivery time)
Send out Waste Hauling details to site coordinators (contacts, delivery time)
Get Checks for Flower's Bakery (buns) from Lori
Get Check for Hot Dogs/Chips/Cookies from Lori
Order FedEx Supplies
T-Shirts and Posters to Sponsors
1. Send site report form to coordinators
2. March Send out details for pickup of water to Site Coordinators (Houston Biodiesel, opening hours, directions)
3. Send details on buns pickup to coordinators (Flowers Bakery location, times, quantities, payment details)
4. Receive and hand out HEB gift cards
5. Hand out park and sound permits
6. Print and distribute "Site Coordinators Phone List"
7. Make sure Ice Delivery happens the morning of the event
8. Distribute insurance certificates to site coordinators
9. T-Shirts delivered to storage for handout
10. Site Coordinators pick up supplies from storages
11. Design and print certificates for sponsors, coordinators and staff
12. Both storage facilities need to be open and accessible
13. Trash needs to be hauled away within days after the event
14. Send e-mail invitation for Appreciation Luncheon to Coordinators (each site can be presented with 2 people)
15. Send Invitation Letter for Appreciation Luncheon to Sponsors (can bring one guest)
16. Request results from Trash Haulers

April
1. Site Reports from Site Coordinators due
2. Receive/Sign Off on Supplies in storage
3. Site Surveys from Site Coordinators due
4. Photos from Sites due
5. Submit results to Trash Bash President for her SEP report
6. Post results to Trash Bash website
7. Add photos from sites to presentation for Appreciation Luncheon
8. Add results to presentation for Appreciation Luncheon
9. Appreciation Luncheon
10. Post event photos, audio files and movies to Trash Bash website and Facebook
11. Gather Feedback and Comments from Site Coordinators
12. Results report to KTB
13. Final grant report to grant sponsors (GBEP, TCEQ)
Prepare/Conduct Post Mortem Meeting
## Site Coordinator Timeline

### May/June
- Submit Registration Forms to Regional Coordinator

### July/August
- Submit addresses to be included in postcard mail-out to Regional Coordinator

### August
- Suggestions for T-Shirt, Patch, Poster and Postcard Design for first meeting
- Start Soliciting Sponsorships for your site
- Start Recruiting Teachers and Volunteers for Educational Activities

### September
- Remind volunteers of Event
- Recruit groups to help at the event
- Suggest educational projects to Steering Committee
- Request permit to post signage if needed

### October
- Fill out Special Events Application
- Fill out Sound Amplifying Equipment Application

### November
- Determine trash drop zones
- Determine location for port-a-lets
- Recruit donors for door prizes
- Reserve watercraft and determine delivery details
- Commit bands or DJs
- Use general "Save the Date" card and customize for site
- Create local press release and flyer if desired

### December
- Recruit Servers and Cooks for Lunch including equipment
- Recruit First Aid station designate

### January
- Promote site
- Reserve stage for the event
- Recruit educational exhibitors for booths
- Commit pick up trucks to deliver supplies
- Commit pick up trucks to haul trash to designated locations
- Determine registration and food zones

### February
- Provide List of Local Sponsors
- Designate Volunteers to count Trash Bags
- Request to borrow Tables & Chairs
- Commit registration team for liability form and wristbands
- Commit team to hand out gloves and T-Shirts
- Commit photo team
- Arrange for enough ice chests or similar for the ice the day of the event

### March
- Set large Trash Bash signs in place
- Load delivery trucks with supplies and deliver supplies to site
- Restock first aid kit if needed
- Pick up water at Houston Biodiesel
- Receive HEB gift card and use it to buy sodas, condiments and door prizes
- Arrange for ice chest to pick up hot dogs
- Pick up buns at Flowers Bakery
- Receive chips and cookies from Frito Lay
- Instructions to all volunteer teams
- Set out directional signs
- Deliver canoes
- Install sound system
- Pick up tables and chairs
- Count trash bags and tires
- Verify that trash was picked up and report any issues to regional coordinator

### April
- Submit Site Report
- Submit Photos
- Attend Appreciation Luncheon
- Send Thank you letters to your volunteers
- Provide feedback to Regional Coordinator
APPENDIX K

Trash Bash Site Map
Trash Bash Site Locations

- Armand Bayou (Bay Area Park)
- Bastrop Bayou (Marlin Marina)
- Brays Bayou (Mason Park)
- Buffalo Bayou Upper (Terry Hershey Park)
- Cypress Creek (Collins Park)
- Dickinson Bayou (Highway 3 Bridge)
- Galveston Bay (Seabrook - Bay Elementary)
- Galveston Bay (Virginia Point Peninsula Preserve)
- Lake Conroe (Cagle Recreation Area)
- Lake Houston (Lake Houston Marina)
- Little White Oak Bayou (Moody Park)
- Sims Bayou (Glenbrook/Reveille/Sims Woods Parks)
- White Oak Bayou (Little Thicket Park)
- White Oak Bayou North (Ermel Elementary School)
- White Oak Bayou Upper (Jersey Village)

Trash Bash Site Location Webpage: [http://www.trashbash.org/sites.html](http://www.trashbash.org/sites.html)

Click on site links and information page comes up. See next page of this attachment for a sample site information form.

Map is interactive. Click on pin and address comes up. Map is scrollable and zoomable.
Armand Bayou (Bay Area Park)

**Location**

Cleanup at Bay Area Park  
7500 Bay Area Boulevard  
Pasadena, TX 77586  
[Google Online Map]

**Coordinator Names and Contact Information**

Emily Ford  
Galveston Bay Foundation  
(281) 332-3381 x207  
eford@galvbay.org

**Directions from I-45 to Bay Area Park**

Exit at Bay Area Boulevard and go East approximately 6 miles, crossing major intersections: Highway 3, El Camino Real, and Space Center Boulevard. Upon crossing the Armand Bayou Bridge, look for the yellow blinking light. This marks Bay Area Park on the right. Meet at the boat launch.

**Directions from Highway 146 to Bay Area Park**

Go South from La Porte or North from Seabrook. Turn West on any one of three streets: Choate Road, Port Drive, or Red Bluff Road. Each will take you to Bay Area Boulevard where you turn left (West). Continue on Bay Area Boulevard to Bay Area Park. Turn left at the blinking yellow light and go into the park. Meet at the boat launch.

**Parking**

Parking is available, but limited, at Bay Area Park. Please carpool if possible.

**Registration Area**

Registration and lunch will be held at the Southeast corner of the park - after the dog park and children’s playground. All volunteers must sign a liability release. Minors must have a form signed by their parent or guardian.

**Area to be Cleaned**

Banks and tributaries of Armand Bayou. Volunteers are encouraged to bring their own paddlecraft, however, "from the bank cleaning" is offered to those on foot.

**Schedule for the Day**

- 8:30 am - 9:30 am: Registration at Bay Area Park
- 9:00 am - 12:00 pm: Cleanup in the local area
- 12:00 pm - 1:00 pm: Lunch and door prizes at Bay Area Park
APPENDIX L

“Defeat the Grease Monster” Game
The TCEQ 319 Contract requires that on the day of the event, Trash Bash® will provide educational displays and training regarding non-point source pollution, particularly related to bacteria. The display for the second year of the contract (2015) is called “Defeat the Grease Monster”—a game to illustrate the effects of improper disposal of fats, oils and grease.

The game is a simple marble race through tubs that represent plumbing pipes that are clear; partially clogged with fats, oils, grease (F.O.G.); and totally clogged. After the marbles are dropped and the race is over, a discussion is held about the effects of improper disposal of F.O.G. The game was created using art from the Galveston Bay Foundation’s “Cease the Grease” campaign.
FACT: More than 50 percent of Texas surface water is impaired with bacteria. Sources include wastewater treatment facilities, septic systems, boater waste, stormwater runoff and FOG (fats, oils and grease).

Why should I care?
- Fats, Oils and Grease cause sanitary sewer overflows which can end up in storm drains that carry water away from homes into local waterways. Since stormwater is untreated on its journey, overflows can pollute our bayous, lakes and Galveston Bay with unhealthy bacteria.

Where does FOG come from?
- Any oil-based food product, including meat fats
- Cooking oils, lard and shortening
- Butter and margarine
- Dairy products including mayo, salad dressings, and sour cream

What does FOG do?
- Accumulates inside sewer pipes from the kitchen sink to the sanitary sewer or septic system.
- Causes sewage backups into your home, park, yard, street or storm drain.
- Results in pollution of local waters, creating a public-health hazard from the raw sewage.
- Can result in very expensive repairs to infrastructure at homeowner or taxpayer expense.

Managing FOG at home
- NO oil or grease down the sink — Collect it in a leak-proof container for recycling or trash disposal.
- NO garbage disposal for food scraps — Use a sink strainer to catch solid food scraps.
- NO attempt to flush with water — Neither hot nor cold water will prevent grease accumulation in pipes.
- NO water to rinse greasy dishes — Use a paper towel to wipe scrapes off plates into the garbage.
- NO chemicals to remove grease clogs — call a professional plumber.

Managing FOG in food service
- Make sure that grease trap or interceptor is properly installed and regularly inspected and cleaned.
- Follow city code pump-out requirements.
- Recycle fryer oil and cooking grease.
- Train bus personnel and dishwashers how to properly dispose of FOG.

DON’T FEED THE Grease Monster
Throw fats and grease in the trash and recycle cooking oil. Keep your pipes clean. For more information on fighting the Grease Monster visit: www.CleanTexas.com
Don’t Feed the Grease Monster!

When it comes to fats, oils and grease, remember...

Never pour oil or grease down the drain - including salad dressing, pancake batter and gravy!

Hot water doesn’t make grease go away, so don’t use it to pour grease down the drain.

Don’t scrape food scraps down the drain. Instead, throw scraps away in the trash.
It looks correct to me, thanks Kathy.

Mary Stiles
Administration Support/PPE Outreach
Galveston Bay Estuary Program/Planning and Implementation Section
Office of Water/Texas Commission on Environmental Quality
17041 El Camino Real, Suite 210, Houston, TX 77058 | 281.486.1241 | fax: 281.218.6807
mary.stiles.tceq.texas.gov

Hi, Mary et al-

Take a look at the attached and make certain the “Poster paid for by...” portion is correct. Once approved, we’ll print.

Thanks!

Kathy Janhsen
Public Outreach & Education Planner

Houston-Galveston Area Council
3555 Timmons Lane, Suite 120, Houston, Texas 77027
P.O. Box 22777, Houston, Texas 77227-2777
direct: 713-993-2423 | main: 713-627-3200 | fax: 713-993-4503
h-gac.com
Find us on Facebook and Twitter

Join us for the River, Lakes, Bays 'n Bayous Trash Bash on Saturday, March 28, 2015 and
Good Morning, All-

Nine days until the big day!

Quick update on our poster purchases / prints / laminates. Barring any unforeseen changes, we’re doing the following:

- Printing / Laminating Trash Bash Event Impact Poster - 15
- Laminating Pitch the Poop posters (replace torn posters from last year)- 5
- Purchasing MOTE Posters (in-house design turnaround time too tight, so we’re using the tried-and-true option) - 20

Just wanted to let you guys know.

Thanks and have a great day everyone!

Kathy Janhsen  
Public Outreach & Education Planner

Houston-Galveston Area Council  
3555 Timmons Lane, Suite 120, Houston, Texas 77027  
P.O. Box 22777, Houston, Texas 77227-2777  
direct: 713-993-2423 | main: 713-627-3200 | fax: 713-993-4503  
h-gac.com  
Find us on Facebook and Twitter

From: Janhsen, Kathy [mailto:Kathy.Janhsen@h-gac.com]
Sent: Tuesday, March 17, 2015 9:26 AM
To: Mary Stiles
Cc: Begley, Rebecca; Running, Todd
Subject: Printing / Laminating Materials: Trash Bash Contract 582-15-50886
Importance: High

Date: March 17, 2015

2015 Trash Bash
Name of Project: Trash Bash 2015 - 2016
Contract No./Work Order: 582-15-50886

Hi, Mary-

Hope you’re well and having a great morning. Now that the contract is signed and I have a job code, we can get rolling on printing / laminating our materials for Trash Bash!

As per the contract, I am emailing you with a detailed description (see attached layouts) of the educational and / or water quality posters H-GAC would like to print and laminate for the 2015 event. As you will recall, both of the poster types below have been discussed with and approved for printing by the Steering Committee in past meetings, which is in keeping with Task 1 of our contract.

The items we’d like to print include:

- 15 – Marine Debris Biodegradation posters (similar to attached MOTE Laboratory poster, but H-GAC will design)
- Print
- Laminate

- 5 - Pitch the Poop posters (replace torn posters from last year)
  - Laminate Only (H-GAC will print in-house)

TCEQ and GBEPs logo would be added to the Marine Debris poster. I am in the process of getting a quote for all of these, but wanted make certain I touched base with you on the details first.

Unless you have questions or further instructions, I will proceed with obtaining / printing / laminating the posters.

Thanks and have a great day!

Kathy Janhsen  
Public Outreach & Education Planner

Houston-Galveston Area Council  
3555 Timmons Lane, Suite 120, Houston, Texas 77027  
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h-gac.com  
Find us on Facebook and Twitter

River, Lakes, Bays 'N Bayous

**Trash Bash**

1994 - 2014 results

The largest single-day shoreline clean up in Texas

**CLEAN IT LIKE YOU MEAN IT**

<table>
<thead>
<tr>
<th>Clean up Sites</th>
<th>Total Volunteers</th>
<th>Pounds of Trash Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>93,626</td>
<td>4,091,500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tires Picked Up</th>
<th>Pounds of Materials Recycled</th>
<th>Miles of Shoreline Cleaned</th>
</tr>
</thead>
<tbody>
<tr>
<td>9,183</td>
<td>24,300</td>
<td>957.53</td>
</tr>
</tbody>
</table>

[www.trashbash.org](http://www.trashbash.org)
THE TROUBLE WITH DOG POOP
and how we can protect our waterways, one bag at a time.

We love our pups, but not the germy little “gifts” they leave behind. Turns out our rivers, streams, and lakes don’t like them much, either.

There are:

900,000 Dogs in the Houston-Galveston Region

Collectively depositing 312 Tons of poop per day.

Which is the equivalent of 52 dump truck loads per day!

RAIN WATER washes poop left on the ground into our storm drains which connect to creeks and bayous where it decomposes. During decomposition, the poop uses up precious oxygen needed by fish and other creatures to stay alive and healthy.

Not to mention the risk of illness for swimmers and fisherman using the waterway...yuck!

---

THIS MEANS THAT...

You could be exposed to bacteria, viruses, and parasites that live in dog poop.

This can be quite dangerous to the old, young, and folks with compromised immune systems.

Pathogens are dangerous to kids playing in the yard, and they can contaminate anything edible growing in your garden.

WHAT CAN YOU DO?

Always pick up after your pet, no matter where it is.

Be sure to spay or neuter your dog to help control the pet population and keep pet waste out of our waterways.

If bags aren’t your thing, bury waste at a minimum of 5 inches in the ground and far away from your garden or well.

---

LEARN MORE about the effects of pet waste and what you can do to make a difference by visiting our website, www.petwastepollutes.org.